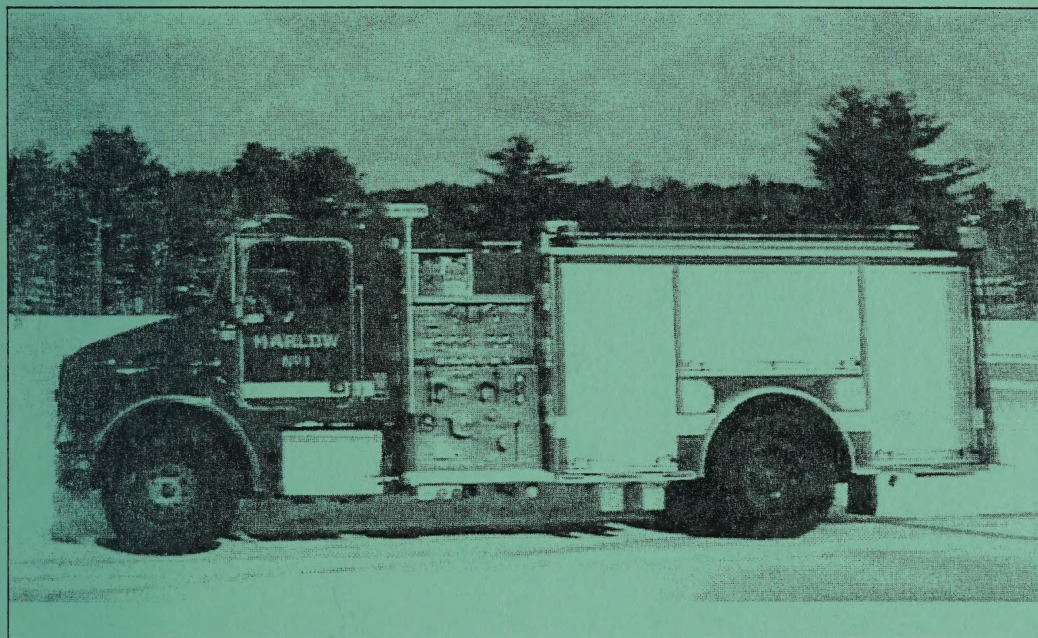


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ANNUAL REPORTS



Town of Marlow, NH
FOR THE YEAR ENDING DECEMBER 31, 2004
AND
Marlow School District
FOR THE YEAR ENDING JUNE 30, 2004

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ANNUAL REPORTS

of the

TOWN OFFICERS

of

MARLOW

New Hampshire

for the year ending

December 31, 2004

and

Marlow School District

for the year ending

June 30, 2004

PUBLIC NOTICE
ATTENTION ALL MARLOW PROPERTY OWNERS
INVENTORY FORMS DUE APRIL 15TH

You are required to file an Inventory of all taxable property owned by you as of April 1, 2005. The Town will make all reasonable attempts to distribute the required forms. Should you not receive a form, they can be obtained at the town office. Please be advised that whether or not you receive your form(s), it is your responsibility to obtain them and file them in a timely fashion. Completed forms are **due by April 15, 2005**.

ATTENTION ALL DOG OWNERS

New Hampshire Statutes require all dogs to be licensed with the Town Clerk every April. Proof of Rabies inoculation must be presented to obtain a license. Failure to license your dog(s) on time will result in a \$1.00 penalty per animal per month after May 31. In addition, court summonses will be issued in June to all owners of unlicensed dogs. This will involve an appearance before a judge and possible fine. Your timely compliance is encouraged.

REMINDER TO TRANSFER STATION USERS

Only clear "see - through" garbage bags will be utilized for the disposal of household waste in the compactor. All garbage bags that are not clear "see- through" will be rejected. Beginning March 2, 2005, a fine of \$25.00 per bag, payable to the Town and enforced through the court systems, will be imposed upon anyone insisting on violating this ordinance. The attendant in charge is present to manage the facility. Please do not argue with him.

Per order of the Marlow Board of Selectmen.

DEBORAH MONTE
ANTHONY PREVITE
JOSEPH FEUER
Board of Selectmen

Selectmen's Report 2005

On behalf of the town, the Board of Selectmen extends a sincere welcome to all that chose Marlow as their home since our last town meeting. For those of you who may be unfamiliar with the inner workings of a small town, town meeting is that one day in the year when the Board turns to the citizens for direction, guidance, and approval in fulfilling its mission of managing the town's affairs. The board urges all of you, whether long time resident or recently arrived, to attend this very basic expression of grassroots governance.

Our town government is comprised of a number of departments, each with its respective head or manager. These department heads answer directly to the Board of Selectmen. The Board of Selectmen answers to all the citizens, who have the final say. The Board only succeeds when it is responsive to the citizens and respects their opinions.

The current Board is well aware that there has been a degree of dissatisfaction with past policy and performance. Likewise, this board recognizes previous errors in administration that must be addressed and rectified. It is the Board's intention not to dwell on what has past, but rather to move the town forward in a positive direction. The Board calls upon all people of goodwill to join us as neighbors working together for the benefit of our town.

The demands and requirements with which the Board must contend on a day to day basis can be overwhelming. Fulfilling our mission correctly and successfully and in a timely manner would be impossible were it not for the excellent assistance of our support staff personnel. In particular, the Town is fortunate to have engaged the services of Jacqui Fay, a recent arrival to Marlow, who is spearheading our efforts in the role of executive administrator. This position also includes the duties of financial management and the responsibility for helping to keep the town office functionally effective.

The Board finds a number of areas where improvement is needed. Within the constraints of our budget we are presenting several proposals for your consideration at town meeting.

Highway Department:

The town's three full time employees maintain and improve our roads, regardless of weather, throughout the year. This is without doubt the most critical service the town provides. It is our intention to provide adequate, acceptable working conditions for the members of this department. To this end we wish to build a heated addition to our equipment garage which will contain modern bathroom and shower facilities, a comfortable warm up area, space for individual lockers, and a decent office. In this day and age there is absolutely no reason to expect these dedicated individuals to work under conditions of fifty years ago.

Fire Department:

In 2004 Marlow lease purchased a brand new fire truck. And while our firemen may be volunteers, they are none the less members of a fully trained and equipped department, which prides itself on its high degree of professionalism and dedication. This year Chief Marcotte has requested the acquisition of a digital, portable radio for the department. As this is a fairly expensive, though none the less, necessary piece of equipment, we have included it as an article in our warrant.

We recognize that our fire station is old and limited in space. However, as we failed to find an alternative, we must maintain what we have. This year we find it necessary to replace the oil furnace and the fire alarm system in our fire station. Maintaining a heated station for our fire

vehicles is critical to the department's mission. And, considering the investment housed in that station, it only makes sense to install a state of the art fire alarm system in the building. We all hope we may never have need of this service, but when we need it we really need it.

Cell Tower Proposal:

The town has been presented with an excellent opportunity to realize revenue over an extended period of time from an unexpected source. Due to the elevation of Marlow Hill, the Town has the opportunity to lease a section of the Town Common for the erection of a telecommunication tower. The tower will generate tax revenue plus rental income and provide excellent cell phone reception for the entire area. We consider this to be an extremely positive situation for Marlow and we are confident that the citizens will view it in the same light.

Town Revaluation:

In 2005 the town will undergo a complete property reappraisal in order to bring values up to current market level. This is required periodically in order to insure equitable taxation. It does not mean that individual taxes will change dramatically; when the town's overall valuation rises, the tax rate inevitably declines. In the upcoming revaluation, the contracted appraisal firm, Commerford Neider Perkins, would have utilized existing assessment data to determine present values. This would have eliminated much actual fieldwork and on site inspections, thus reducing cost. Of course, all new construction would still require visits. The revaluation will be paid for by funds from a capital reserve fund specifically created for this purpose. While we were confident that sufficient funds already existed for the project, a recent random sampling of our assessment cards conducted by the Department of Revenue Administration turned up an unacceptable percentage of errors and discrepancies. This situation will now require total on site measuring and reviewing of all buildings to check the integrity of our existing data. This extra assessment work will require additional funds not budgeted. To cover this shortfall we are requesting that another ten thousand dollars be added to our Revaluation Capital Reserve Fund.

Planning Board:

This fall, the selectmen worked with the planning board and several concerned citizens in developing a more efficient procedure for preventing animal abuse. Our solution appears in the form of a town ordinance included on our warrant and must be approved by the Town Meeting. We sincerely hope that our proposal meets with your approval. We also urge you to read the Planning Board's report, which appears in this Town Report, for a more detailed explanation of our efforts in this regard.

Our local system of government depends almost exclusively on active volunteers. Openings on our various boards occur often. Currently our planning and zoning boards have vacancies. If you are interested in serving, please contact the town office. The only prerequisite is an open mind and the willingness to devote a few evenings working with other like-minded neighbors. Think about it!

Thank you for your time and interest. See you at Town Meeting. Please bring your Town Report.

Sincerely,
Deborah Monte
Anthony (Tony) Previte
Joseph N. Feuer

Marlow Board of Selectmen

THE STATE OF NEW HAMPSHIRE

THE POLLS WILL BE OPEN FROM 2:00 PM TO 7:00 PM

To the inhabitants of the Town of Marlow in the County of Cheshire, in said State, qualified to vote in Town affairs:

You are hereby notified to meet at Perkins School in said Marlow on Tuesday, the 8th day of March 2005, at 2 of the clock in the afternoon to act upon the following subjects:

Article 1- To choose all necessary Town Officers and School Officials for the year ensuing.

Article 2 - (To be voted on at the elections of Officers.)
To see if the Town will vote to amend the Marlow Zoning Ordinance, as adopted in March 1986, Section 405 Residential – 5 (R-5) District, paragraph 405.2 Permitted uses: by adding an item X. “Kennels”. Said item X, shall also become a permitted use in the subsequent zoning districts.

Article 3 - (To be voted on at the elections of Officers.)
To see if the Town will vote to amend the Marlow Zoning Ordinance, as adopted in March 1986, Article II. Definitions, Section 202 Term Definitions, by inserting in proper alphabetical sequence: “Kennel: The housing or possession of five (5) or more dogs beyond three (3) months of age. The animals must be licensed and the facility or premises is subject to initial and subsequent periodic inspections by the Animal Control Officer to insure compliance with relevant provisions of the Federal Animal Welfare Act.

Article 4 – (To be voted on at the election of Officers.)

To see if the Town will vote to amend the Marlow Building Regulations, as adopted in March 1986, by deleting subparagraphs 5a and 5b in their entirety and inserting as new subparagraph 5a: “ a state approved septic system is required for any building that will have running water. An Approval for Construction certificate for such system, issued by the NH Department of Environmental Services, must be on record and numerically identified on the building permit application.” And inserting as new subparagraph 5b: “ an Approval for Operation Certificate for such septic system, issued by the NH Department of Environmental Services, must be received before the Town will issue a Certificate of Occupancy. Notwithstanding the above, nothing in this section shall be construed to deny or eliminate the use of alternate systems of human waste disposal which pose no risk to the community or the environments. (This amendment removes outdated language and brings Marlow’s code into conformity with current practice).

After the votes are counted and the results are announced, the meeting will recess until Saturday, March 12, 2005, when it will reconvene at 10:00 AM in John D. Perkins School to act upon the following subjects:

Article 5 - To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town operating expenses for the year ensuing as set forth in the following budget:

PURPOSE OF APPROPRIATION

GENERAL GOVERNMENT

Executive	\$54,008.00
Elections, Registration & Vital Statistics	\$15,531.60
Financial Administration	\$16,312.46
Revaluation of Property	\$7,000.00
Legal Expense	\$7,000.00
Personnel Administration	\$42,280.99
Planning and Zoning	\$900.00
General Government Building	\$19,047.00
Cemeteries	\$1,742.00
Insurance	\$10,269.00

PUBLIC SAFETY

Police Department	\$11,230.00
Ambulance Department	\$10,500.00
Fire Department	\$18,996.65
Emergency Management	\$1.00
Building Inspection	\$150.00

HIGHWAYS, STREETS AND BRIDGES

General Highway Department Expenses	\$152,650.00
Street Lighting	\$3,750.00

SANITATION

Solid Waster Disposal	\$64,820.00
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HEALTH DEPARTMENT

Health Department	\$1,700.00
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WELFARE

General Assistance	\$3,000.00
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CULTURE & RECREATION

Library	\$20,356.34
Parks & Recreation	\$200.00
Patriotic Purposes	\$400.00
Conservation Commission	\$1.00

DEBT SERVICE

Principal of Long-Term Bonds & Notes	\$23,456.75
Interest Expense – Long-Term Bonds & Notes	0.00
Interest Expense – Tax Anticipation Notes	0.00

TOTAL APPROPRIATIONS	\$485,303.00
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Article 6- To see if the Town will authorize the Tax Collector to give a two percent (2%) cash discount on all property taxes that are paid IN FULL within ten (10) business days after the due date.

Article 7 - To see if the Town will vote to authorize the Selectmen to accept on behalf of the Town gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19.

Article 8 - To see if the Town will vote to adopt as a permanent town ordinance relevant provisions of the Federal Animal Welfare Act in order to promote and encourage the humane treatment of companion animals. (A brief summary of the specific provisions and consequences is on file and available from the Town Clerk.)

Article 9 - To see if the Town will vote to alter the method of paying the Town Clerk from salary plus fees to hourly plus fees.

Article 10 - To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000.00) to build an addition onto the existing new highway pole barn. This addition will house the road agent's office, employee lounge, locker room and conventional sanitary facilities. The Selectmen recommend this appropriation.

Article 11 - To see if the Town will vote to authorize the selectmen to lease out a designated area of the Town Common, Map 405, Lot 44, located on Marlow Hill, for the siting of a telecommunication cell tower on a long term basis. The selectmen would be empowered to negotiate the terms of such lease agreement. All funds realized by the Town, deriving from such agreement to be used to offset taxes.

Article 12 - To see if the Town will vote to raise and appropriate the sum of Two Thousand Two Hundred Sixty Dollars (\$2,260.00) to replace and upgrade the fire alarm system at the fire station. This is required by state code. The Selectmen recommend this appropriation.

Article 13 - To see if the Town will vote to raise and appropriate the sum of Three Thousand Six Hundred Seventy Eight Dollars (\$3,678.00) to upgrade the existing burglar alarm system and install a commercial fire alarm system at the Town Office. This is required by state code. The Selectmen recommend this appropriation.

Article 14 - To see if the Town will vote to raise and appropriate Seventy Five Hundred Dollars (\$7,500.00) to replace the oil fired furnace at the fire station. The Selectmen recommend this appropriation.

Article 15 - To see if the Town will vote to appropriate the sum of Three Thousand Dollars (\$3,000.00) for the purpose of installing metal flashing on the roof of Jones Halls. (This project approved but not accomplished in 2004.) Said funds to come from the December 31st 2004 unreserved fund balance. The Selectmen recommend this appropriation.

Article 16 - To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be added to the Heavy Highway Road Equipment Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Article 17 - To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be placed in the Town Revaluation Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Article 18 - To see if the Town will vote to raise and appropriate Thirty Six Hundred Dollars (\$3,600.00) to purchase a digital portable radio for the fire department. The Selectmen recommend this appropriation.

Article 19 - To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000.00) to be added to the Ambulance Capital Reserve Fund, previously established, and to authorize Selectmen to be agents to expend. The Selectmen recommend this appropriation.

Article 20 - To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) to be added to the Defibrillator Capital Reserve Fund, previously established, and to authorize Selectmen to be agents to expend. The Selectmen recommend this appropriation.

Article 21 - To see if the Town will vote to rescind the affirmative action taken under Article 4 of the 2004 Town Warrants which authorized the Tax Collector and Town Clerk to accept payments of local taxes, vehicle registration or other fees by use of credit card. (Submitted on advice of Auditors)

Article 22 - To see if the Town will vote to authorize the Public Library Trustees to accept gifts of personal property other than money, which may be offered to the Library for any public purpose.

Article 23 - To act upon any other business that may legally come before the meeting.

Given under our hands and seal, this 21st day of February in the year of our Lord, Two Thousand and Five.

Deborah Monte
Anthony Previte
Joseph Feuer
SELECTMEN

A true copy of Warrant-Attest.

Deborah Monte
Anthony Previte
Joseph Feuer
SELECTMEN

TOWN OFFICERS 2004

ELECTED POSITIONS

Term Expires

Selectmen	Allan Blank (Resigned)	2005
	Joseph N. Feuer (Appointed)	2005
	Arthur Schmid (Resigned)	2006
	Anthony Previte (Appointed)	2005
	Deborah Monte	2007
Moderator	Richard Rock	2006
Tax Collector	Louis N. Paturzo	2007
Town Clerk	Mary Avery	2007
Treasurer	Carol J. Stewart	2007
Supervisors of Checklist	Jeanne Kennedy	2005
	Nancy Vesco	2006 (Chair.)
	Carol Despres	2007
Overseer of Welfare	Joseph N. Feuer	2005
Sexton	Edward Allen	2005
Trustees of Trust Funds	Charles B Warren (Resigned)	2005
	Lucille Gorges (Appointed)	2005
	Genevieve S. Ells	2006 (Chair.)
	Patricia A. Little	2007
Advisory Budget Committee	Richard Rock	2005
	John Salo	2005 (Chair.)
	Charles B. Warren (Resigned)	2006
	David Galluccio (Appointed)	2005
	Louis Paturzo	2007
	Emile Piterak	2007

Trustees of Library	Jeanne Kennedy	2005 (Chair.)
	Johanna Kent	2005
	Jeannie Merwin	2006
	Donna Chase	2007
	Jan Lane	2007
Road Committee	James A. Elliott, Sr.	2005
	Raymond Despres	2006
	Garry L. Kenyon	2007
Trustees of Cemetery	Charles B. Warren (Resigned)	2005
	Lucille Gorges (Appointed)	2005
	Genevieve S. Ells	2006 (Chair.)
	Patricia A. Little	2007

APPOINTED POSITIONS FOR 2004

Planning Board	Raymond Despres	2005
	Bonnie Hazelton	2005
	Joseph N. Feuer	2006 (Chair.)
	Carl MacConnell (Resigned)	2006
	Deborah Monte	2007 (Selectmen Rep.)
	Patricia Lucas Rogan	2007
	Deborah Washburn (Resigned)	2007
Building & Zoning Agent	Joseph N. Feuer	
Zoning Board of Adjustment	Debra L. Lyons	2005
	Tony Previte	2005
	John Salo	2005
	Carl MacConnell (Resigned)	2006 (Chair.)
	Charles B. Strickland	2007
Building Inspection	Joseph N. Feuer	
Deputy Tax Collector	Janet Robar	2005

Deputy Town Clerk	Jane MacLachlan (Resigned) Roxanne MacConnell	Indefinite 2007
Deputy Treasurer	David Stewart	2007
Emergency Management	David C. Smith David Wilbur	Indefinite Indefinite
911 Liaison Officer	Joseph N. Feuer	
Road Agent	Anthony Davis	2005
Fire Chief	Joseph Marcotte	2005
Forest Fire Warden	Thomas Foote	App. by State
Police Chief	Kenneth E. Avery	2005
Animal Control Officer	Marlow Police Dept.	
Health Officer	Victor B. Reno	App. by State
Drug & Alcohol Random Testing Coord.	Joseph N. Feuer	
Ballot Inspectors	Rose Elliott - Republican Robert Rhoades - Democrat	
Conservation Commission	John Asseng	Indefinite
Ashuelot River Committee	John Asseng	Indefinite

**Abstract of Marlow Town Meeting
March 13, 2004**

The meeting was called to order at 10:05 AM on March 13, 2004, in the John D. Perkins School by Moderator Richard Rock. Selectmen Allan Blank, Arthur Schmid, and Deborah Monte were introduced. Administrative Assistant Mary Blank was present. Supervisors of the Checklist, Carol Despres, Jeanne Kennedy, and Nancy Vesco were introduced. The flag was saluted. The results of the election on March 9, 2004, were read. Reading of the warrant began.

Article 1 - To choose all necessary Town Officers and School Officials for the year ensuing.

Selectmen - 3 years	Deborah Monte
Moderator - 2 years	Richard Rock
Tax Collector - 3 years	Louis N. Paturzo
Town Clerk - 3 years	Mary Avery
Town Treasurer - 3 years	Carol J. Stewart
Supervisor of Checklist - 3 years	Carol D. Despres
Overseer of Welfare - 1 year	Joseph N. Feuer
Sexton - 1 year	Edward Allen
Trustee of Trust Funds - 3 years	Patricia A. Little
Advisory Budget Committee - 3 years	Louis Paturzo
	Emile Piterak
Trustee of Library - 3 years	Donna L. Chase
	Jan Lane
Trustee of Library - 1 year	Johanna Kent
Road Committee - 3 years	Garry L. Kenyon
Cemetery Trustee - 3 years	Patricia A. Little

Article 2 - To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town operating expenses for the year ensuing as set forth in the following budget:

PURPOSE OF APPROPRIATION

GENERAL GOVERNMENT

Executive	30,565.00
Election, Registration & Vital Statistics	14,785.00
Financial Administration	13,530.00
Revaluation of Property	3,000.00
Legal Expense	7,000.00
Personnel Administration	43,225.00
Planning and Zoning	300.00
General Government Building	19,615.00
Cemeteries	1,426.00
Insurance	9,500.00

PUBLIC SAFETY

Police Department	11,350.00
Fire/Ambulance Department	25,500.00
Emergency Management	1.00
Building Inspection	1.00

HIGHWAYS, STREETS & BRIDGES

General Highway Department Expenses	141,900.00
Street Lighting	3,500.00

SANITATION

Solid Waste Disposal	60,400.00
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HEALTH DEPARTMENT

Health Department	1,715.00
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WELFARE

General Assistance	3,000.00
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CULTURE & RECREATION

Library	17,520.00
Parks & Recreation	250.00
Patriotic Purposes	400.00
Conservation Commission	1.00

DEBT SERVICE

Principal of Long-Term Bonds & Notes	25,700.00
Interest Expense - Long-Term Bonds & Notes	.00
Interest Expense - Tax Anticipation Notes	.00

OPERATING TRANSFERS OUT

MISCELLANEOUS

Other	1.00
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TOTAL APPROPRIATIONS

\$434,185.00

Motion made and seconded. Discussion. **Article 2 Passed** - voice vote.

Article 3 - To see if the Town will vote to authorize the Selectmen to accept on behalf of the Town gifts, legacies and devices made to the Town in trust for any public purpose, as permitted by RSA 31:19.

Motion made and seconded. **Article 3 Passed** - voice vote

Article 4 - To see if the Town will vote to authorize the Tax Collector and Town Clerk to accept payment of local taxes, vehicle registration or other fees by use of credit card. RSA 80:52-c provides that the Office of the Tax Collector and Town Clerk may add to the amount due, in addition to any penalties and interest payable, a service charge for the acceptance of the card which will be disclosed at the time of billing.

Motion made and seconded. Discussion. Motion made and seconded to amend Article 4 to read: To see if the Town will vote to authorize the Tax Collector and Town Clerk to accept payment of local taxes, vehicle registration or other fees by use of credit card, cash, or check and advise the Selectmen to authorize the Tax Collector to give a two percent

(2%) cash discount on all property taxes that are paid in full within ten (10) business days after the billing date. RSA 80:52-c provides that the Office of the Tax Collector and

Town Clerk may add to the amount due, in addition to any penalties and interest payable, a service charge for the acceptance of the card which will be disclosed at the time of billing. Discussion. Amendment passed - written ballot, Yes 48 No 21.

Amended Article 4 Passed - hand count.

Article 5 - To see if the Town will vote to raise and appropriate a sum not to exceed Three Thousand Dollars (\$3000) for the purpose of installing metal flashing on the roof of Jones Hall. The Selectmen recommend this appropriation.

Motion made and seconded. **Article 5 Passed** - voice vote.

Article 6 - To see if the Town will vote to raise and appropriate a sum not to exceed Eight Thousand Dollars (\$8000) to cover the cost of pouring a cement floor in the highway pole barn. This sum to come from fund balance (surplus) and no amount is to be raised from taxation. The Selectmen recommend this appropriation.

Motion made and seconded. **Article 6 Passed** - voice vote.

Article 7 - To see if the Town will vote to raise and appropriate \$55,000 for a Phase I/II Hydrogeologic Investigation Report, Groundwater Management Permit Application and Landfill Closure Plan on the Former Town of Marlow Municipal Landfill mandated by the NH Dept of Environmental Services and to authorize the Town to borrow the funds from the State of NH Revolving Fund (SRF) RSA 486; entering into long term debt in the amount of Fifty Five Thousand Dollars (\$55,000.00) payable over a term of five years at the annual rate of Eleven Thousand Three Hundred Eighty Seven Dollars and Forty Two Cents (\$11,387.42) and to authorize the Selectmen to expend such monies and pass any vote relating there to. The Selectmen recommend this appropriation. (2/3 ballot vote required)

Motion made and seconded. Discussion. **Article 7 Passed** - written ballot, Yes 62 No 14.

Article 8 - To see if the Town will vote to raise and appropriate a sum not to exceed Five Thousand Three Hundred Dollars (\$5,300) for the purpose of drilling a well and required plumbing on the property of the Marlow Town Offices. The Selectmen recommend this appropriation.

Motion made and seconded. **Article 8 Passed** - voice vote.

Article 9 - To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of an Ambulance and to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to be placed in this fund. The Selectmen recommend this appropriation.

Motion made and seconded. **Article 9 Passed** - voice vote.

Article 10 - To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of a defibrillator for the Ambulance and to raise and appropriate the sum of Four Thousand Dollars (\$4,000) to be placed in this fund. The Selectmen recommend this appropriation.

Motion made and seconded. Discussion. **Article 10 Passed** - voice vote.

Article 11- To see if the Town will vote to authorize the withdrawal of Thirty Five Thousand Dollars (\$35,000) from the Heavy Highway Road Equipment Capital Reserve Fund for the purchase of a used Class 3, 4 wheel drive truck. The Selectmen recommend this appropriation.

Motion made and seconded. **Article 11 Passed** - voice vote.

Article 12 - To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the Heavy Highway Road Equipment Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Motion made and seconded. **Article 12 Passed** - voice vote.

Article 13 - To see if the Town will vote to terminate the town's current membership in the Southwest Regional Planning Commission until such time as the Marlow Planning Board specifically approves of and endorses such membership, and the necessary funds are included in the Planning Board's proposed budget and duly appropriated at Town Meeting. At the present time the Marlow Planning Board finds membership in that organization to be of no benefit or value to Marlow and views any expenditure in this regard a complete and unnecessary waste of town funds and taxpayer dollars. (By Petition)

Moved and seconded. Motion made and seconded to amend Article 13 to read: To see if the Town will vote to terminate the town's current membership in the Southwest Regional Planning Commission, improperly entered into, until such time as the Marlow Planning Board specifically approves of and indorses such membership, and the necessary funds are included in the Planning Board's proposed budget and such membership and said funds are duly approved and appropriated at Town Meeting in accordance with RSA 36:46 II and RSA 36:49. At the present time the Marlow Planning Board finds membership in that organization to be of no benefit or

value to Marlow and views any expenditure in this regard a complete and unnecessary waste of town funds and taxpayer dollars. Discussion. Amendment passed - hand count. Yes 24 No 15. Discussion Amended Article 13 reread. **Amended Article 13 Passed** - written ballot, Yes 38 No 22.

Article 14 - Moved and seconded to act upon any other business that may legally come before the meeting. Genevieve Ells inquired about the new state RSA raising veterans' exemptions, and discussion followed recommending the new exemptions be a part of the warrant article next year. Questions were asked about issues approved at last year's meeting. Selectmen stated that the upgrading for the wiring and electrical service in the town office is under contract. Joe Marcotte stated that the grant for the new fire truck was not approved so a leasing arrangement has been made. The meeting was adjourned at 3:00 PM.

Respectfully Submitted,
Mary Avery
Marlow Town Clerk

SOURCES OF REVENUE

	2004 <u>Estimate</u>	2004 <u>Actual</u>	2005 <u>Estimate</u>
<u>SOURCES</u>			
Taxes			
Yield Taxes	\$4,800.00	\$2,748.36	\$5,000.00
Interest & Penalties	\$10,380.00	\$9,273.02	\$10,500.00
Other Taxes	\$2,920.00	\$1,986.06	\$3,000.00
Land Use Change Penalties	\$1,000.00	\$0.00	\$5,000.00
Intergovernmental Resources			
Shared Revenue - Block Grant	\$10,000.00	\$10,024.00	\$12,000.00
Shared Revenue - Rms/Meals Tax	\$20,000.00	\$25,576.57	\$25,000.00
Highway Block Grant	\$48,336.00	\$48,335.85	\$53,168.98
State-Federal Forest Land	\$1,200.00	\$1,483.85	\$1,400.00
Other Reimbursements	\$6,200.00	\$15,408.66	\$3,200.00
Licenses & Permits			
Motor Vehicle Permits	\$102,000.00	\$108,855.80	\$112,000.00
Dog Licenses	\$1,650.00	\$1,436.50	\$1,650.00
Business Licenses, Permits and Filing Fees	\$2,500.00	\$1,905.24	\$1,500.00
Services Charges			
Ambulance Service	\$5,000.00	\$5,000.00	\$5,000.00
Other	\$16,500.00	\$18,302.01	\$20,000.00
Miscellaneous Revenues			
Interest on Deposits	\$1,850.00	\$3,818.58	\$1,800.00
PLIT & Workers' Comp Premium (Dividend)	\$1,800.00	\$0.00	\$1,800.00
Sale of Town Property	\$1,000.00	\$33,582.47	\$1,000.00
Sale of Cemetery Plots	\$500.00	\$0.00	\$500.00
Other	\$0.00	\$449.02	\$500.00
Other Financing Sources			
Fund Balance	\$8,000.00	\$0.00	\$8,000.00
SRF (State Revolving Fund)	\$55,000.00	\$0.00	\$55,000.00
Withdrawal-Trust & Agency Funds	\$0.00	\$5,028.40	\$0.00
Withdrawal - Capital Reserve	\$35,000.00	\$10,500.00	\$32,000.00
Other (Inc. Donations)	\$1,800.00	\$20.00	\$1,800.00
Total Revenues & Credits	\$337,436.00	\$303,734.39	\$360,818.98

BUDGET OF THE TOWN OF MARLOW
JANUARY 1, 2004 TO DECEMBER 31, 2004 AND 2005 RECOMMENDED
Purposes of Appropriation

	2004 Actual <u>Expenditures</u>	2004 Approved Appropriations	2005 Recommended Appropriations
GENERAL GOVERNMENT			
EXECUTIVE	\$26,416.07	\$30,565.00	\$54,008.00
ELEC. REGIST & VITAL STATS	\$15,998.71	\$14,785.00	\$15,531.60
FINANCIAL ADMINISTRATION	\$17,739.21	\$13,530.00	\$16,312.46
REVALUATION OF PROPERTY	\$7,055.00	\$3,000.00	\$7,000.00
LEGAL	\$6,300.83	\$7,000.00	\$7,000.00
PERSONNEL ADMINISTRATION	\$38,696.00	\$43,225.00	\$42,280.99
PLANNING & ZONING	\$115.99	\$300.00	\$900.00
GOVERNMENTAL BUILDING	\$18,176.85	\$19,615.00	\$19,047.00
CEMETERIES	\$987.40	\$1,426.00	\$1,742.00
INSURANCE	\$5,061.30	\$9,500.00	\$10,269.00
PUBLIC SAFETY			
POLICE DEPARTMENT	\$5,395.84	\$11,350.00	\$11,230.00
AMBULANCE	\$6,997.24	\$9,100.00	\$10,500.00
FIRE DEPARTMENT	\$17,664.73	\$16,400.00	\$18,996.65
BUILDING INSPECTION	\$135.00	\$1.00	\$150.00
EMERGENCY MANAGEMENT	\$0.00	\$1.00	\$1.00
HIGHWAY & STREETS			
GENERAL HIGHWAY	\$111,809.97	\$141,900.00	\$152,650.00
STREET LIGHTS	\$3,533.88	\$3,500.00	\$3,750.00
SANITATION			
SOLID WASTE DISPOSAL	\$62,821.15	\$60,400.00	\$64,820.00
HEALTH			
HEALTH	\$1,699.50	\$1,715.00	\$1,700.00
WELFARE			

WELFARE	\$326.58	\$3,000.00	\$3,000.00
CULTURE & RECREATION			
PARKS & RECREATION			
LIBRARY	\$0.00	\$250.00	\$200.00
PATRIOTIC	\$17,336.43	\$17,520.00	\$20,356.34
CONSERVATION	\$391.76	\$400.00	\$400.00
	\$0.00	\$1.00	\$1.00
DEBT SERVICE			
PRINCIPAL -L/T NOTES	\$0.00	\$0.00	\$0.00
PRINCIPAL -L/T NOTES FIRE TRUCK	\$22,987.00	\$25,700.00	\$23,456.75
INTEREST-L/T NOTES	\$0.00	\$0.00	\$0.00
OTHER			
CEMETERY PLOTS	\$0.00	\$1.00	\$1.00
POLICE DETAIL	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAY			
TRANSFERS TO CAPITAL RESERVE FUNDS	\$17,000.00	\$17,000.00	\$32,000.00
LAND	\$0.00	\$0.00	\$0.00
MACHINERY, VEHICLES & EQUIPMENT	\$10,500.00	\$0.00	\$3,600.00
BUILDINGS	\$0.00	\$0.00	\$20,000.00
IMPROVEMENTS OTHER THAN BUILDINGS	\$18,970.97	\$106,300.00	\$16,438.00
TOTAL APPROPRIATIONS	\$434,117.41	\$557,485.00	\$557,341.79
Less: Amount of Estimated Revenues, Exclusive of Taxes			(\$360,818.98)
Taxes to be Raised (Exclusive of School & Country Taxes)			\$196,522.81

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES AS OF DECEMBER 31, 2004

	2004 <u>Expenditures</u>	2004 <u>Appropriations</u>	Over (Under)
GENERAL GOVERNMENT			
EXECUTIVE	\$26,416.07	\$30,565.00	(\$4,148.93)
ELEC. REGIST & VITAL STATS	\$15,998.71	\$14,785.00	\$1,213.71
FINANCIAL ADMINISTRATION	\$17,739.21	\$13,530.00	\$4,209.21
REVALUATION OF PROPERTY	\$7,055.00	\$3,000.00	\$4,055.00
LEGAL	\$6,300.83	\$7,000.00	(\$699.17)
PERSONNEL ADMINISTRATION	\$38,696.00	\$43,225.00	(\$4,529.00)
PLANNING & ZONING	\$115.99	\$300.00	(\$184.01)
GOVERNMENTAL BUILDING	\$18,176.85	\$19,615.00	(\$1,438.15)
CEMETERIES	\$987.40	\$1,426.00	(\$438.60)
INSURANCE	\$5,061.30	\$9,500.00	(\$4,438.70)
PUBLIC SAFETY			
POLICE DEPARTMENT	\$5,395.84	\$11,350.00	(\$5,954.16)
AMBULANCE	\$6,997.24	\$9,100.00	(\$2,102.76)
FIRE DEPARTMENT	\$17,664.73	\$16,400.00	\$1,264.73
BUILDING INSPECTION	\$135.00	\$1.00	\$134.00
EMERGENCY MANAGEMENT	\$0.00	\$1.00	(\$1.00)
HIGHWAY & STREETS			
GENERAL HIGHWAY	\$111,809.97	\$141,900.00	(\$30,090.03)
STREET LIGHTS	\$3,533.88	\$3,500.00	\$33.88
SANITATION			
SOLID WASTE DISPOSAL	\$62,821.15	\$60,400.00	\$2,421.15
HEALTH			
HEALTH	\$1,699.50	\$1,715.00	(\$15.50)
WELFARE			
WELFARE	\$326.58	\$3,000.00	(\$2,673.42)

CULTURE & RECREATION			
PARKS & RECREATION			
LIBRARY	\$0.00	\$250.00	(\$250.00)
PATRIOTIC	\$17,336.43	\$17,520.00	(\$183.57)
CONSERVATION	\$391.76	\$400.00	(\$8.24)
	\$0.00	\$1.00	(\$1.00)
DEBT SERVICE			
PRINCIPAL -L/T NOTES	\$0.00	\$0.00	\$0.00
PRINCIPAL -L/T NOTES FIRE TRUCK	\$22,987.00	\$25,700.00	(\$2,713.00)
INTEREST-L/T NOTES	\$0.00	\$0.00	\$0.00
OTHER			
CEMETERY PLOTS	\$0.00	\$1.00	(\$1.00)
POLICE DETAIL	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAY			
TRANSFERS TO CAPITAL RESERVE FUNDS	\$17,000.00	\$17,000.00	\$0.00
LAND	\$0.00	\$0.00	\$0.00
MACHINERY, VEHICLES & EQUIPMENT	\$10,500.00	\$0.00	\$10,500.00
BUILDINGS	\$0.00	\$0.00	\$0.00
IMPROVEMENTS OTHER THAN BUILDINGS	\$18,970.97	\$106,300.00	(\$87,329.03)
	\$434,117.41	\$557,485.00	(\$123,367.59)

TOWN OF MARLOW*P O BOX 184**MARLOW, NH 03456***Balance Sheet****As of December 2004****2/5/2005****10:49:04 AM**

General Checking Account	\$77,470.19
Payroll Checking Account	\$0.00
CFX Investment	\$0.00
Savings Bank of Walpole	\$0.00
Cash-NH PDIT	\$502,569.82
Escrow-Timber Tax	\$0.00
Petty Cash	\$0.00
Cash- Ambulance	\$0.00
Taxes Receivable	\$71,944.34
Allow for Uncollectable Taxes	(\$7,500.00)
Yield Tax Receivable	\$156.08
Tax Liens Receivable	\$20,417.19
Other Receivables	\$0.00
Returned check	\$0.00
Receivable-FEMA	\$0.00
Receivable - Welfare	\$1,700.00
Willis Property Lien	\$0.00
Receivable - Delucca	\$0.00
Reserve for Welfare Lien	(\$1,700.00)
Prepaid expenses	\$1,481.06
Heating Oil Prepay	\$0.00
2005 PrePaid EXP	\$5,153.62
Total	<u>\$671,692.30</u>

Liabilities

Tax anticipation notes	\$0.00
Accounts Payable	\$3,816.22
A/P- Accrued	\$0.00
Accrued Payroll	\$0.00
Exchange	\$0.00
Deferred Timber Tax Revenue	\$0.00
Deferred Tax revenue	\$1,292.35
Federal Inc Tax Withheld	\$0.00
VT Income Tax	\$0.00
Fica & Medicare Withheld	\$0.00
Health Ins Withheld	\$0.00
W/H - Employee Pension	\$0.00
Due to School District	\$476,382.00
Due To County	\$0.00
Due Property Tax Agency Fund	\$0.00
Long-term Leases	\$0.00
Deferred Capital Reserves	
Police Garage	<u>\$0.00</u>
Total Deferred Capital Reserves	\$0.00
Bonds Payable	\$0.00
Other	<u>\$0.00</u>
Total Liabilities	<u>\$481,490.57</u>

TOWN OF MARLOW

Balance Sheet

As of December 2004

2/5/2005

10:49:04 AM

Fund Balance	
Unrestricted Fund Balance	\$216,020.80
Restricted Fund Balance	
Electric -Town Offices	(\$6,488.93)
Ambulance	(\$0.20)
Marlow Office Sign	\$250.00
Lighting Jones Hall	\$204.85
Total Restricted Fund Balance	(\$6,034.28)
Retained Earnings	(\$48,204.38)
Current Earnings	\$28,369.59
Historical Balancing Account	\$50.00
Total Fund Balance	\$190,201.73
 Total Liability & Equity	 \$671,692.30



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Marlow
Marlow, New Hampshire

We have audited the accompanying financial statements of the Town of Marlow, as of and for the year ended December 31, 2004. These financial statements are the responsibility of the Town of Marlow's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Management has chosen not to implement Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements - and Managements Discussion and Analysis - for State and Local Governments*. Therefore these financial statements are presented following the principles that were in effect prior to GASB Statement No. 34. Management has not presented government-wide financial statements to display the financial position and changes in financial position of its governmental activities and business-type activities. The financial statements presented do not contain separate statements for governmental, proprietary, if applicable and fiduciary fund types, nor are major and non-major funds separately identified and classified. The financial statements presented report expendable and nonexpendable trust funds some of which should be reported as special revenue and permanent funds under the new reporting model. The financial statements also present a general long-term debt account group which should not be reported as such, but the information contained therein should be included in the government-wide financial statements were they presented. Also, the financial statements do not contain any information on capital assets because the government has not maintained historical cost records of such assets. Management has not presented a management's discussion and analysis as required. The amounts that would be reported in the missing statements and required supplementary information, and the effects of reclassifying and properly reporting the information presented are not reasonably determined.

In our opinion, because of the effects of the matters discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Town of Marlow as of December 31, 2004, or the changes in its financial position or its cash flows, where applicable, for the year then ended.

*Town of Marlow
Independent Auditor's Report*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Marlow basic financial statements. The combining and individual fund statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. For reasons stated in the third paragraph of this report, we expressed an opinion that the financial statements of the Town of Marlow do not fairly present financial position, results of operations, and cash flows in conformity with accounting principles generally accepted in the United States of America. Therefore, we do not express an opinion on the accompanying combining and individual fund statements.

January 18, 2005

*Plodzik & Sanderson
Professional Association*

EXHIBIT A
TOWN OF MARLOW, NEW HAMPSHIRE
General Fund
Balance Sheet
December 31, 2004

ASSETS

Cash and cash equivalents	\$ 77,470
Investments	502,570
Taxes receivable, net of allowance for uncollectible	85,018
Voluntary tax liens	1,700
Voluntary tax liens reserved until collected	(1,700)
Prepaid items	6,635
Total assets	<u>\$ 671,693</u>

LIABILITIES AND EQUITY

Liabilities:

Accounts payable	\$ 3,817
Intergovernmental payable	476,382
Deferred tax revenue	1,293
Total liabilities	<u>481,492</u>

Equity:

Fund balances:	
Reserved for encumbrances	2,045
Reserved for special purposes	205
Unreserved:	
Undesignated	187,951
Total equity	<u>190,201</u>
Total liabilities and equity	<u>\$ 671,693</u>

SCHEDULE A-1
TOWN OF MARLOW, NEW HAMPSHIRE
General Fund
Statement of Estimated and Actual Revenues
For the Fiscal Year Ended December 31, 2004

<u>REVENUES</u>	<u>Estimated</u>	<u>Actual</u>	Variance Positive (Negative)
<u>Taxes</u>			
Property	\$ 156,754	\$ 158,751	\$ 1,997
Land Use Change	5,500		(5,500)
Timber	4,500	2,748	(1,752)
Excavation	150	148	(2)
Other	500		(500)
Payment in Lieu of Taxes	1,840	1,838	(2)
Interest and Penalties on Taxes	<u>9,050</u>	<u>9,273</u>	<u>223</u>
Total Taxes	<u>178,294</u>	<u>172,758</u>	<u>(5,536)</u>
<u>Licenses, Permits and Fees</u>			
Motor Vehicle Permit Fees	108,000	109,681	1,681
Building Permits	150	170	20
Other	<u>4,135</u>	<u>2,321</u>	<u>(1,814)</u>
Total Licenses, Permits and Fees	<u>112,285</u>	<u>112,172</u>	<u>(113)</u>
<u>Intergovernmental</u>			
<u>State</u>			
Shared Revenue	10,024	10,024	
Meals and Rooms Distribution	25,577	25,577	
Highway Block Grant	48,336	48,336	
State and Federal Forest Land Reimbursement	1,429	1,484	55
Other	14,290	15,409	1,119
Other Towns	<u>5,000</u>	<u>5,000</u>	
Total Intergovernmental	<u>104,656</u>	<u>105,830</u>	<u>1,174</u>
<u>Charges For Services</u>			
Income From Departments	<u>14,000</u>	<u>16,242</u>	<u>2,242</u>
<u>Miscellaneous</u>			
Sale of Municipal Property	35,000	33,602	(1,398)
Interest on Investments	2,500	3,686	1,186
Donations and Contributions		20	20
Other	<u>2,250</u>	<u>2,649</u>	<u>399</u>
Total Miscellaneous	<u>39,750</u>	<u>39,957</u>	<u>207</u>

SCHEDULE A-1 (Continued)
TOWN OF MARLOW, NEW HAMPSHIRE
General Fund
Statement of Estimated and Actual Revenues
For the Fiscal Year Ended December 31, 2004

	<u>Estimated</u>	<u>Actual</u>	Variance Positive (Negative)
<u>Other Financing Sources</u>			
<u>Proceeds of General Obligation Debt</u>			
General Obligation Bonds	55,000		(55,000)
<u>Interfund Transfers</u>			
<u>Trust Funds</u>			
Expendable	35,000	15,000	(20,000)
Nonexpendable	<u>500</u>	<u>528</u>	<u>28</u>
Total Other Financing Sources	<u>90,500</u>	<u>15,528</u>	<u>(74,972)</u>
<u>Total Revenues and Other Financing Sources</u>	539,485	<u>\$ 462,487</u>	<u>\$ (76,998)</u>
<u>Unreserved Fund Balance Used To Reduce Tax Rate</u>	<u>18,000</u>		
<u>Total Revenues, Other Financing Sources</u> <u>and Use of Fund Balance</u>	<u>\$ 557,485</u>		

SCHEDULE A-2
TOWN OF MARLOW, NEW HAMPSHIRE
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended December 31, 2004

	Encumbered From 2003	Appropriations 2004	Expenditures Net of Refunds	Encumbered To 2005	Variance Positive (Negative)
<u>Current</u>					
<u>General Government</u>					
Executive	\$	\$ 30,565	\$ 26,438	\$	\$ 4,127
Election and Registration		14,785	15,999		(1,214)
Financial Administration		13,530	17,787		(4,257)
Revaluation of Property		3,000	7,055		(4,055)
Legal		7,000	6,301		699
Personnel Administration		43,225	38,696		4,529
Planning and Zoning		300	116		184
General Government Buildings		19,615	17,286		2,329
Cemeteries		1,426	1,263		163
Insurance, not otherwise allocated		9,500	5,061		4,439
Other		<u>1</u>			<u>1</u>
Total General Government		<u>142,947</u>	<u>136,002</u>		<u>6,945</u>
<u>Public Safety</u>					
Police Department		11,350	5,436	320	5,594
Ambulance		9,100	6,997		2,103
Fire Department		16,400	17,665	1,725	(2,990)
Building Inspection		1	135		(134)
Emergency Management		<u>1</u>			<u>1</u>
Total Public Safety		<u>36,852</u>	<u>30,233</u>	<u>2,045</u>	<u>4,574</u>
<u>Highways and Streets</u>					
Highways and Streets		141,900	111,701		30,199
Street Lighting		<u>3,500</u>	<u>3,534</u>		<u>(34)</u>
Total Highways and Streets		<u>145,400</u>	<u>115,235</u>		<u>30,165</u>
<u>Sanitation</u>					
Solid Waste Disposal		<u>60,400</u>	<u>62,821</u>		<u>(2,421)</u>
<u>Health</u>					
Health Agencies and Hospitals		<u>1,715</u>	<u>1,700</u>		<u>15</u>
<u>Welfare</u>					
Direct Assistance		<u>3,000</u>	<u>327</u>		<u>2,673</u>
<u>Culture and Recreation</u>					
Parks and Recreation		250			250
Patriotic Purposes		<u>400</u>	<u>471</u>		<u>(71)</u>
Total Culture and Recreation		<u>650</u>	<u>471</u>		<u>179</u>

SCHEDULE A-2 (Continued)
TOWN OF MARLOW, NEW HAMPSHIRE
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended December 31, 2004

	Encumbered From 2003	Appropriations 2004	Expenditures Net of Refunds	Encumbered To 2005	Variance Positive (Negative)
Conservation	<u> </u>	<u> 1</u>	<u> </u>	<u> </u>	<u> 1</u>
<u>Capital Outlay</u>					
Town Office Electric	7,785		8,534		(749)
Highway Truck Purchase		35,000	10,500		24,500
Metal Flashing on Jones Hill Roof		3,000			3,000
Cement Floor for Pole Barn		8,000	5,038		2,962
Landfill Closure Plan		55,000			55,000
Town Office Plumbing		5,300	5,399		(99)
Fire Truck		25,700	22,987		2,713
Total Capital Outlay	<u>7,785</u>	<u>132,000</u>	<u>52,458</u>	<u> </u>	<u>87,327</u>
<u>Other Financing Uses</u>					
<u>Interfund Transfers</u>					
Special Revenue Funds		17,520	17,336		184
<u>Trust Funds</u>					
Expendable					
Capital Reserve		17,000	17,000		
Total Other Financing Uses		<u>34,520</u>	<u>34,336</u>		<u>184</u>
<u>Total Appropriations</u>					
<u>Expenditures and Encumbrances</u>	<u>\$ 7,785</u>	<u>\$ 557,485</u>	<u>\$ 433,583</u>	<u>\$ 2,045</u>	<u>\$ 129,642</u>

*SCHEDULE A-3
TOWN OF MARLOW, NEW HAMPSHIRE
General Fund
Statement of Changes in Unreserved - Undesignated Fund Balance
For the Fiscal Year Ended December 31, 2004*

Unreserved, Undesignated Fund Balance, Beginning		\$ 148,844
Changes:		
Unreserved Fund Balance Used To Reduce 2004 Tax Rate		(18,000)
2004 Budget Summary:		
Revenue Shortfall (Schedule A-1)	\$ (76,998)	
Unexpended Balance of Appropriations (Schedule A-2)	<u>129,642</u>	
2004 Budget Surplus		52,644
Decrease in Fund Balance Reserved for Special Purposes		<u>4,463</u>
Unreserved, Undesignated Fund Balance, Ending		<u>\$ 187,951</u>

SCHEDULE OF TOWN PROPERTY

As of December 31, 2004

Description

Jones Hall, Land & Building 12/13 Church Street	\$142,700.00
War Memorial	900.00
Police Department Equipment and Vehicle	20,000.00
Fire Station Land & Building 123 NH Rt 123	64,600.00
Highway Department Land & Building 27 Old Forest Rd	45,600.00
Town Common – Marlow Hill	16,200.00
Town Pound – Route 123	1,300.00
Town Office 167 NH Route 123	83,200.00
Gravel Pit – Washington Road	19,100.00
Property – Village Cemetery	.00
Property – Sargent Road Cemetery	100.00
Property – West Cemetery Jay Allen Road	600.00
Property – Route 10 North/Old Newport Road	6,200.00
Property – Sand Pond Road (Galloway)	200.00
Property – Whittemore Road (McNutt)	37,100.00
Property – 59 Old Newport Road (Pollard)	26,900.00
Property – Route 10 North (Ayotte)	16,400.00
Property – Off Baine Road	2,900.00
Property – Off Baine Road	1,400.00
	\$485,400.00

2004 TAX RATE

<u>Tax Rate</u>	<u>2004</u>	<u>2003</u>	<u>2002</u>
Town	\$5.19	\$6.54	\$5.52
County	\$2.77	\$3.00	\$3.11
School	25.06	25.64	17.29
State Education	4.16	5.72	5.53
Total	\$37.18	\$40.90	\$31.50

MS-1
SUMMARY INVENTORY OF VALUATION
As of December 31, 2004

	2004	2003	Increase (Decrease)
Land in Current Use	745,329	805,231	(59,902)
Land, Improved & Unimproved	8,791,900	9,000,292	(208,392)
Buildings	19,753,600	21,283,030	(1,529,430)
Manufactured Housing	832,600	788,400	44,200
TOTAL (before exemptions)	\$30,123,429	\$31,876,953	(1,753,524)
Less Exemptions	(148,900)	(148,900)	0
Net Valuation on which Tax rate is computed	\$29,974,529	\$31,728,053	(1,753,524)

2004 Inventory of Valuation

VALUE OF LAND ONLY

Current Use	745,329
Conservation Restriction Assessment	242
Residential	8,791,900
Commercial/Industrial	256,200
Total of Taxable Land	\$9,793,671

VALUE OF BUILDINGS ONLY

Residential	19,753,600
Manufactured Housing	832,600
Commercial/Industrial	2,062,330
Total of Taxable Buildings	\$22,648,530

PUBLIC UTILITIES

Public Utilities	914,484
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MATURE WOOD & TIMBER	0
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TOTAL VALUATION BEFORE EXEMPTIONS	\$33,356,685
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EXEMPTIONS

Blind Exemption	\$ 15,000
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Elderly Exemption	130,000
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Solar Exemption	3,900
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TOTAL DOLLAR AMOUNT OF EXEMPTIONS	\$148,900
--	------------------

NET VALUE FOR MUNICIPAL TAX RATE	\$33,207,785
---	---------------------

Less Public Utilities	914,484
-----------------------	---------

NET VALUE FOR STATE TAX RATE	\$32,293,301
-------------------------------------	---------------------

REPORT OF TOWN CLERK
January 1, 2004 to December 31, 2004

Motor Vehicle	\$ 109,045.00
Motor Vehicle - Title	442.00
Motor Vehicle – Transfers	410.00
Dog Licenses & Penalties	1,436.00
Marriage Licenses	90.00
Vital Records – Search and Copy	56.00
Filing for Office	7.00
IRS Tax Lien	15.00
UCCs	15.00
UCC State	120.00
Miscellaneous	10.00
Bad Check & Bad Check Fee	<u>683.50</u>
Total Remitted to Treasurer:	<u>\$112,329.50</u>

Tax Collector's Report

MS - 61

For the Municipality of

Town of Marlow

Year Ending

12/31/04

Debits	Levy for Year of This Report 2004	Prior Levies (Please specify years)		
		2003	2002	2001 & Prior
Uncollected Taxes				
Beginning of year* :				
Property taxes	XXXXXXXXXX	79,880.31		
Resident taxes	XXXXXXXXXX			
Land use change	XXXXXXXXXX			
Yield taxes	XXXXXXXXXX			
Excavation Tax	XXXXXXXXXX			
Excavation Activity Tax	XXXXXXXXXX			
Interest	XXXXXXXXXX			
Taxes Committed				
This year:				
Property taxes	1,223,713.88		XXXXXXX	XXXXXXXXXX
Resident taxes			XXXXXXX	XXXXXXXXXX
Land use change	2,030.00		XXXXXXX	XXXXXXXXXX
Yield taxes	2,748.36		XXXXXXX	XXXXXXXXXX
Excavation Tax			XXXXXXX	XXXXXXXXXX
In Lieu of Taxes	1,837.70		XXXXXXX	XXXXXXXXXX
Utilities			XXXXXXX	XXXXXXXXXX
Gravel Tax	148.36		XXXXXXX	XXXXXXXXXX
Overpayment:				
Property taxes				
Resident taxes				
Land use change				
Yield taxes				
Excavation Tax				
Excavation Activity Tax				
Prepayments	1,292.35	16.25		
Interest Collected	1,399.90	3,714.04		
Other Costs & Penalties		622.44		
Excess Credits	1,816.57	2.83		
Total Debits	\$1,234,987.12	\$84,235.87	\$0.00	\$0.00

* This amount should be the same as last year's ending balance. If not, please explain.

For the Municipality of

Town of Marlow

Year Ending

12/31/04

Credits	Levy for Year of This Report 2004	Prior Levies (Please specify years)		
		2003	2002	2001 & Prior
Remitted to Treasurer				
During fiscal year:				
Property taxes	1,153,191.75	56,761.41		
Resident taxes				
Land use change	2,030.00			
Yield taxes	2,592.28			
Interest	1,399.90	3,714.04		
Gravel Tax	148.36			
Excavation Tax				
Prior Year Prepayments	178.45			
Other Costs & Penalties		622.44		
Conversion to Lien		23,100.32		
In Lieu of Taxes	1,837.70			
Discounts Allowed:				
Abatements Made:				
Property taxes	230.80	37.66		
Resident taxes				
Land use change				
Yield taxes				
Excavation Tax				
Excavation Activity Tax				
Utilities				
Current levy deeded	1,277.46			
Interest				
Uncollected taxes				
End of year:				
Property taxes	71,944.34			
Resident taxes				
Land use change				
Yield taxes	156.08			
Excavation Tax				
Excavation Activity Tax				
Excess Debits				
Total Credits	\$1,234,987.12	\$84,235.87	\$0.00	\$0.00

Tax Collector's Report

MS - 61

For the Municipality of

Town of Marlow

Year Ending

12/31/04

Debits	Last Year's Levy 2003	Prior Levies (Please specify years)		
		2002	2001	2000 & Prior
Unredeemed Liens Beginning of year		P 12,423.86	P 7,172.04	
Liens executed during the fiscal year	L 25,356.34			
Interest & costs collected after lien execution	1,075.93	927.95	2,155.20	
Total Debits	\$26,432.27	\$13,351.81	\$9,327.24	\$0.00
Credits				
Remitted to Treasurer: Redemptions	12,011.10	2,632.69	5,915.57	
Interest/costs (after lien execution)	1,075.93	927.95	2,155.20	
Abatements of unredeemed taxes				
Liens deeded to municipalities	D 1,509.24	D 1,209.98	D 1,256.47	
Unredeemed liens End of year 20417.19	U 11,836.00	U 8,581.19		
Total Credits	\$26,432.27	\$13,351.81	\$9,327.24	\$0.00

If you are a tax sale municipality, please use the alternate page 3.

Does your municipality commit taxes on a semi - annual basis (RSA 76:15 - a) ?

Yes No

Tax collector's signature: _____

Date: _____

REPORT OF TOWN TREASURER
For Fiscal Year Ended December 31, 2004

Tax Collector – Louis Paturzo, Jr. \$1,243,054.06

Town Clerk – Mary Avery 112,329.50

Treasurer – Carol Stewart

Building Permits	150.00
Gun Permits	100.00
Franchise Fees	427.72
Federal Grant – Fire Department	10,800.00
Rooms/Meals	25,576.57
Shared Revenue	10,778.00
Highway Block Grant	58,706.51
State/Federal Forest	1,429.48
Oil Spill	2,484.70
FEMA	2,472.16
Other	135.51
Ambulance	5,000.00
Copier	483.78
Transfer Station Revenues	9,763.75
Dumpster Fees	4,115.00
Tire Fees	146.00
Other	182.15
Sale of Master Plan	20.00
Sale of Cemetery Lots	250.00
Sale of Town Property	1,100.77
Redemption of Property	32,804.70
Other	150.00
Trustees – Revaluation	4,500.00
Trustees – Mowing	528.40
Insurance Claim	9,303.50
Repairs to Town Property	3,019.00
Other	663.56
Fleet Interest	493.60

Total Revenues/Treasurer 185,584.86

Investment – NH-PDIT 976,280.00

TOTAL RECEIPTS \$2,517,248.42

FLEET BANK

Beginning Balance 1/1/04	\$ 64,995.60
Total Receipts	2,517,248.42
Selectmen's Orders Paid	<u>2,503,509.45</u>
Ending Balance 12/31/04	78,734.57

NH-PDIT

Balance 1/1/04	526,524.84
Deposits	949,000.00
Interest	3,324.98
Withdrawals	<u>976,280.00</u>
Balance 12/31/04	502,569.82

Marlow Town Library Report 2004

Our town library was the lucky recipient of two grants this year. The Children's Literacy Foundation (CLiF) made a presentation of \$1300.00 worth of books to the Marlow Library during an assembly held in Jones Hall for the students at Perkins School. In order to be sponsored by CLiF, the library had to raise \$300.00 through community involvement. Many of the school's students participated in a read-a-thon and raised \$404.00 for the library to be used for purchasing children's books. The \$404.00 turned into \$1300.00! The second grant was funded by Kids, Books and the Arts. It provided funds for Diane Kordas, a puppeteer, to give a workshop on puppet making. The puppets made in the workshop were used by their creators in an evening performance as part of the summer reading program.

Besides the puppet show, our summer reading program "Check Out a Hero" included Little Red Wagon and volunteers leading weekly programs to keep our youth reading over the summer. Thank you to all those who volunteered and also to Marlow Grocery and Toadstool Bookstore for the gift certificates they provide for our summer readers.

In September, the trustees of the library attended the 2nd CLiF Conference for Rural Librarians where we shared creative ideas for programming, fundraising, staying connected with schools and the value of Friends and volunteers. October brought us to the Keene Library to attend a workshop presented by the New England Library Trustees Association. Discussion included duties of a library trustee and library policies. As a result of this workshop, existing library policies will be reviewed and updated during the coming year.

Respectfully submitted,
Jeanne Kennedy, chair
Jan Lane, secretary
Donna Chase, treasurer
Jeannie Merwin, works
Johanna Kent
Patricia Strickland, librarian
Shelli Silk-Huntley, Jennifer
Brown, asst. librarians

Marlow Library Treasurer's Report for
END OF YEAR 2004

Business Account:

To Date	Budget	Grants	Actual Expenditure	Dif
Books & Periodicals	4,500.00		4,421.67	78.33
Phone & Comp	1,500.00		1,457.79	42.21
Computer / Internet	250.00		218.79	31.21
Computer Software and Peripherals	350.00		0.00	350.00
Postage & Supplies*	500.00		972.16	(472.16)
Programs	600.00	400.00	1,023.82	(23.82)
Total:	7,700.00		8,094.23	5.77
Deposits				
Town Deposits	7700		7,700.00	
Overdue			40.68	
Copy			44.75	
Donations			987.27	
Non-Resident Fees			20.00	
Harvest Fest			185.00	
Other Deposits			410.00	
Total Interest to date Operating Acct			12.38	
Total:			9,400.08	
Balance forward from 2003	914.71			
Plust Total Deposits 2004	9,400.08			
Total:	10,314.79			
Less Expenditures in 2004	8,094.23			
account balance 12/31/04:	2,220.56		actual checking balance	2,248.34

MARLOW POLICE DEPARTMENT POLICE REPORT FOR 2004

During the past year, your police department has handled the following calls:

Motor Vehicle Accidents	8
Burglar Alarms	7
911 Hang-up Calls	12
Animal Complaints	18
Motor Vehicle Complaints	12
Other types of Complaints, such as:	32
Domestics, thefts, Juvenile complaints	
Assisted other town departments	8

In addition, there were 8 criminal arrests made in 2004 and more than 25 hours spent in court.

**Respectfully Submitted
Kenneth Avery
Chief of Police**

MARLOW VOLUNTEER FIRE DEPARTMENT ANNUAL REPORT 2004

Marlow Fire Department responded to 46 incidents in 2004:

Mutual Aid	14
Motor Vehicle accidents	7
Brush Fires	1
Structure Fires	5
Chimney Fires	1
Public Assistance	6
Public Utilities	6
False Alarms	6

2004 was a busy year for the Marlow Fire Department. During the first part of July, we took receipt of our new fire truck, a 2004 Kenworth Class A Pumper. We trained aggressively with it this summer and it performed beyond our expectations and should serve this community well for many years.

We also were awarded a \$12,000 thermal imaging camera through the FEMA grant this year. This camera enables us to view through heavy smoke or complete darkness, as well as showing thermal changes.

2004 was also a record breaking year in the amount of calls we responded to. Therefore, I would like to express my heartfelt thanks to the members of the Marlow Fire Department for a job well done in protecting our community.

Respectfully Submitted:

**Joe Marcotte
Fire Chief
446-7789**

MARLOW AMBULANCE
ANNUAL REPORT
2004

Now is the time, we can take the time to say Thank you to all the people in the town of Marlow. Without your support and kind words, we would not be able to function. It is the continued support of all of you that keeps us going.

We did have a very busy year in 2004. There were several fires in the area, that the Ambulance either stood by or we had to transport one of our own. That was on top of our regular calls that we had. Some of the towns people did come out and assist us with coffee and treats. We would like to Thank You again.

Summary of calls for the year of 2004

Marlow - 33	Washington - 1
Gilsum - 32	Stoddard - 3
Lempster - 82	

For a grand total of 151 calls.

I would also like to say Thank You to the Towns of Lempster and Gilsum for the excellent Rescue Squads that come to Marlow and help when we call. Without the support of these towns we might not be able to transport the majority of the time.

LORETTA E. HULL


CAPTAIN/PRESIDENT
MARLOW AMBULANCE

Fire Warden Report

There were 78 permits issued in Marlow in 2004. Also we had one brush fire on the Marlow Town Common on Marlow Hill on April 19th. A small area of brush and grass burned as well as the outdoor toilet.

Respectfully Submitted

Thomas F. Foote
Fire Warden
446-3313

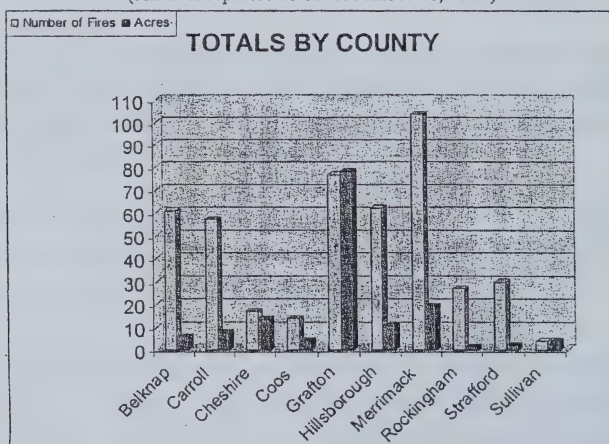
Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. A fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information contact the Division of Forests & Lands (603) 271-2217, or online at www.nhdf.org.

This last year was fairly wet throughout the spring and summer months, however we finished the season with an active fall fire season. In order to meet an increased demand for services, the Forest Protection Bureau was reorganized into three regions with smaller Forest Ranger Districts and over the last several years we have added two Forest Rangers. The fifteen state fire towers were the first to report on many fires throughout the state and they completed many other projects on the low fire danger days. The state implemented a program called Tower Quest to help citizens learn about fire towers and the need to protect New Hampshire's forest resources. The United States celebrated Smokey Bear's 60th birthday in 2004, and celebrations were held throughout the state. Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire smart and fire safe!

2004 FIRE STATISTICS

(All fires reported as of November 18, 2004)



CAUSES OF FIRES REPORTED

Arson	15
Campfire	41
Children	12
Smoking	19
Debris	201
Railroad	1
Equipment	5
Lightning	5
Misc.*	163 (*Misc.: power lines, fireworks, electric fences, etc.)

Total Fires Total Acres

2004	462	147
2003	374	100
2002	540	187
2001	942	428

ONLY YOU CAN PREVENT WILDLAND FIRE

HCS - HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES
REPORT TO THE TOWN OF MARLOW
JANUARY 1, 2004 TO DECEMBER 31, 2004

ANNUAL REPORT

In 2004, HCS - Home Healthcare, Hospice and Community Services continued to provide home care and community services to the residents of Marlow. The following information represents HCS's activities in your community in 2004.

SERVICE REPORT

SERVICES OFFERED

SERVICES PROVIDED

Nursing	87 Visits
Physical, Occupational & Speech Therapies	50 Visits
Medical Social Worker	2 Visits
Health Promotion Clinics	1 Clinic
Home & Community Based Services*	580 Hours

*Home and Community Based Care is a Medicaid program which offers extended home care services to individuals who are in need of nursing home level care but can be maintained at home for a lower cost.

Total Unduplicated Residents Served: 22

Prenatal and well child care, adult day care and hospice services are also available to residents. Town funding partially supports these services.

FINANCIAL REPORT

The actual cost of all services provided in 2004 with all funding sources is \$31,742.00.

These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town. Town support in 2004 totaled \$747.00.

For 2005, we request an appropriation of \$747.00 for home care services for Marlow residents.

Thank you for your consideration.

HOME HEALTH CARE AND COMMUNITY SERVICES, INC.
SERVICES AVAILABLE TO MARLOW RESIDENTS

Home Health Care and Community Services (HCS) offers a variety of services in Marlow. From prenatal care to hospice services, HCS can provide home health and wellness care to residents of all ages and circumstances. Here's just a sampling of HCS services:

Visiting Nurse - A registered nurse can come to the home to provide care after a hospital stay or to treat a chronic illness. Nurses can even make home visits to new mothers who leave the hospital under early discharge programs. Doctor's orders are needed to provide care.

Home Health Aides and Homemakers - Home health aides provide personal care, such as assistance with bathing, dressing and therapeutic exercises to those who are homebound. Homemakers can help with grocery shopping, laundry, light housekeeping and tasks that are essential to help a person to maintain their independence at home.

Well Child Clinic - Physical exams, immunizations, nutrition counseling, and developmental assessments are available to income eligible families with children from newborn to age ten. Immunization clinics are offered to children up to age seventeen, regardless of family income.

Hospice Alliance at HCS is a Medicare certified hospice program supporting terminally ill patients who choose to die in the comfort and dignity of their own home. Care is provided by nurses, home health aides, other health care professionals and volunteers. HCS offers training programs for volunteers in the spring and fall; if you are interested in becoming a volunteer call us!

Community Clinics - A registered nurse is available in Marlow at the Library at various times to check blood pressures for residents of all ages. There is no charge for this service. HCS also offers other services at this clinic in the fall for a minimal fee.

HCS is always happy to answer questions about home care services.

Call us at 352-2253 or 1-800-541-4145
A United Way Agency

Monadnock Family Services
C E N S U S R E P O R T
07/01/03 - 06/30/04
MARLOW

AGE:	Adults	24
	Children	8
	Elderly	2
GENDER:	Female	15
	Male	19
INSURANCE:	Self-Pay	9
	Medicare	4
	Medicaid	6
	Other	15
TOTALS:	Clients Seen	34
	# Visits	526
	Hours of Service	488
BILLING:	Charges	44,166.50
	Payments	36,873.31-
	Discounts Given	4,538.40-
	Contractual Adjustments	2,082.99-
	Uncollectable	255.80-

	Total Outstanding	416.00

DIAGNOSIS:

3	Disorders of Infancy/Childhood/Adol
1	Mental Disorder Due to Medical Cond
5	Substance-Related Disorders
11	Mood Disorders
6	Anxiety Disorders
1	Physical Symptoms with Psych Basis
1	Impulse Control Disorders Not Class
6	Adjustment Disorders

REFERRAL SOURCES:

14	Self
1	Other Psychiatric Facility
4	Law Enforcement/Correction
1	Social/Community Agency
5	Non-Psychiatric Physician
3	Other Healthcare Provider
6	Other

Ashuelot River Local Advisory Committee

Washington Lempster Marlow Gilsum Sullivan Surry Keene Swanzey Winchester Hinsdale

2004 Annual Report

The Ashuelot River Local Advisory Committee (ARLAC) was established in 1994, one year after the Ashuelot River was enrolled into the State Rivers Management and Protection Program. Since then, members, nominated by local municipal officials and appointed by the Commissioner of the Department of Environmental Services (DES), have been educated in a broad array of issues associated with the River and its watershed. It is the hope of the committee to be a resource that works well between the interests and concerns of the citizens in the watershed and State authorities.

The volunteer Ashuelot River water quality monitoring program in conjunction with the DES Volunteer River Assessment Program (VRAP) continued for its fourth season. Again, ten sites were sampled along the River's 64-mile length, from Washington to Hinsdale. Analyses were done for *E. coli*, temperature, pH, total phosphorus, dissolved oxygen (DO), turbidity and conductivity, with the City of Keene donating lab services for *E. coli*. ARLAC members, working with community volunteers, participated in a spring training session, leading into a five-month effort of sampling once per month from May through September. Donna Hanscom of the Keene Waste Water Treatment Facility, again treated ARLAC and monitor volunteers to a summary presentation of the sampling results in November. The Ashuelot River continued to maintain its Class B designation of swimmable and fishable, violating these standards by high bacteria counts only during high water events. ARLAC also supported the Ashuelot Valley Environmental Observatory (AVEO) in implementing macroinvertebrate monitoring on the River. Continued monitoring and public education will keep the Ashuelot River the vital community resource that it is today.

A regular task for the Committee is to review and comment on state permit applications within the River corridor that may have potential impacts on the River. This year we submitted comments on projects proposed in Washington, Gilsum, Surry, Keene, and Winchester. These included 4 site specific applications, 8 wetlands applications, 1 wetlands complaint, and 1 shoreland protection complaint. ARLAC also interceded or supported citizen efforts in additional environmental concerns in Surry, Swanzey and Washington. In addition a paddle on the River in Keene by an ARLAC member and AVEO detected a sewage leak into the River that was then corrected by the City.

ARLAC continues to be involved in dam removal efforts, commenting on the proposal to decommission the Fiske Mill Dam in Hinsdale and participating as a member of the Homestead Dam Feasibility Study Advisory Group. This group was established to assure public input during the Swanzey Homestead Dam feasibility study performed by the consultant team of Vanasse Hangen Brustlin, Inc. The goals are to 1) attain dam safety, 2) provide fish passage, and 3) ensure the safety of the Thompson Covered Bridge.

With input from ARLAC, The Nature Conservancy, in collaboration with the Monadnock Conservancy, Society for the Protection of NH Forests, and Southwest Region Planning Commission created a watershed-based land protection plan for the Ashuelot Watershed. The Ashuelot Watershed was chosen as a priority area for its large unbroken swaths of undeveloped lands, forested areas and conservation land (especially unique south of the White Mts.). This year ARLAC began the process of reviewing and updating our Corridor Management Plan and will use these recommendations as we continue with our update.

ARLAC took the opportunity of frozen winter conditions last February to snowshoe the upper reaches of the River in Washington and Lempster, and joined the Swanzey Conservation Commission in its annual spring paddle of the River in Swanzey. ARLAC encourages everyone to enjoy the beauty of the River in all seasons.

The Committee meets each month, on the third Tuesday evening in Keene. The Local Advisory Committee invites citizens and town officials to contact their local ARLAC representatives or the Southwest Region Planning Commission for more information.

Respectfully submitted,
Pablo Fleischmann
Vice Chair

Members: Tom Taylor – Washington; John Asseng – Marlow; Roger Sweet – Sullivan; Pablo Fleischmann – Gilsum; Malcolm MacDonald – Surry; Gary Pelton – US Army Corps of Engineers; Patrick Eggleston – Keene; Jim Holley – Keene; Barbara Skuly – Swanzey; Steve Stepenuck – Swanzey; Steve Poole – Winchester; Barbara Fostyck – Hinsdale.

Marlow Conservation Commission

It has been quite some time since the Conservation Commission has submitted a report for the Town. I'm writing this to inform the community about possible conservation efforts in the Town of Marlow.

In the last few years the Commission has dealt with a handful of wetland issues and permits relating to various domestic construction projects pertaining to driveways, building lots, and the like. While every wetland issue we dealt with has been important both locally and on the larger scale, the Commission would like to concentrate more effort toward protecting our open space. Marlow has a certain character that seems to be timeless in many ways and is made up of many different aspects, including the diversity of people, historical and natural heritage, as well as the local ecology and landscape. As more and more people realize how special Marlow is, there is no doubt that more and more development will result over time within our town. There is no question that development is going to occur, it's the natural progression of things, and it's not all negative. A lot of good can arise from certain development projects when done wisely.

Wise use is the key to conservation, and conservation of our town's natural resources is what the Commission is all about. If the town as a whole doesn't lean toward conserving and protecting its open spaces, we may find ourselves scrambling to save small, undeveloped tracts of land in the future. Towns to the east of us have postponed action over the years and are now trying to raise millions of dollars to protect their last small tracts of land from development. There are many people in our community who feel they'd like to protect their own land from future development but can't afford to pay the administration costs associated with land protection. The Commission would like to get more townspeople involved in the process of conservation by helping to find ways the Commission could help pay for these costs. I'd like to be clear on one point. We are not looking to keep people from personal gain. Everyone has the right to do what they see fit with their land. We would like to help those who wish to protect their own open space by lessening the burden of costs that arise through the process of conservation easements.

The Commission currently has no scheduled meetings. We'd like to have a few more members to create a more active Commission and complete quorum. Interested parties must self nominate with the Select Board.

For further information contact John Asseng: 446-9474

Respectfully Submitted,

John Asseng
Marlow Conservation Commission

TRUSTEES OF TRUST FUNDS CEMETERY TRUSTEES

Several changes have occurred since we wrote our last report in 2004. One of the most significant was the resignation of Chuck Warren as a Trustee. Chuck was a valuable member of our team and we acknowledge his years of serve to the town. Fortunately, we found a very qualified replacement when Lucille Gorges agreed to fill the remainder of Chuck's term, which ends in March 2005. We asked Lucille to run for the 3-year term and she agreed. Thank you, Lucille.

Our list of thanks is always long:

To Carol Jones for planting and beautifying the area surrounding the bench under our 100-year-old Maple tree in the Village Cemetery.

To John Salo for his valuable input on the Old Settler's Cemetery on the Sargent Road and his efforts to maintain the stonewalls surrounding two sides of the cemetery.

To Edward Allen, our Sexton, for the excellent work caring for our cemeteries - he is hard working, conscientious and responsive and we look forward to a long relationship with him.

To Tony Davis for his continuing assistance. We are finally moving on gaining access to the Early Settlers Cemetery on the Sargent Road. In order to provide proper fencing and to upright the monument placed there in 1887 by town residents, Tony has prepared initial access by providing stone steps and a railing similar to what was done at the West Yard Cemetery. Work is expected to continue again in 2005 by clearing a pathway from the roadside to the actual cemetery and we are optimistic about progress continuing.

On a personal note, my sincere thanks to Patty Little, the Lindsay family and the Marlow Ambulance Squad (Ted Tillson, Kevin Carter and Rupert Thompson) for their efforts on by behalf when I was injured visiting the Early Settler's Cemetery last spring.

A reminder also of the Francis Strickland Scholarship Fund, which is available to qualified residents wishing to further their education beyond high school. We did award a scholarship in 2004. Please contact any Trustee for rules, requirements ad information.

There has been one grave purchase this year. A financial report of the Trustee of the Trust Funds follows on a separate page.

Again, thank you to Patty Little for her valuable input in 2004 and please cast your vote for Lucille Gorges for a 3-year term of office.

Genevieve S. Ells, Chair 446-7161
Patricia A. Little, 446-7822
Lucille Gorges, 446-3345

REPORT OF THE TRUST FUNDS OF THE TOWN OF MARLOW TRUSTEE OF TRUST FUNDS ON DECEMBER, 2004

Date of Creation	PRINCIPAL				INCOME					Grand Total					
	Name of Trust Fund	Purpose of Trust Fund	How Invested	%	Balance Beginning Year	New Funds Created	Cash Gains or Losses	Withdrawals	Balance Year End		Balance Beginning Year	%	Income During Year Amount	Expense d During Year	Balance Year End
2004	Fire Truck Capital Fund	Capital Reserve	Common		7,013.00	0.00	0.00	0.00	7,013.00	1,220.17		59.97	0.00	1,280.14	8,293.14
	Heavy Highway Equipment	Capital Reserve	Common		36,749.03	10,000.00	0.00	10,500.00	36,249.03	1,126.86		264.05	0.00	1,390.91	37,639.94
	Russell Perkins Library	Capital Reserve	Common		22,877.10	0.00	0.00	0.00	22,877.10	3,791.60		181.95	2,500.00	1,473.55	24,350.65
	School Expend Ov Budget Tui	Capital Reserve	Common		82,480.45	0.00	0.00	0.00	82,480.45	28,327.92		807.13	0.00	29,135.05	111,615.50
	Town Revaluation Cap Fund	Capital Reserve	Common		50,000.00	0.00	0.00	4,500.00	45,500.00	446.72		338.45	0.00	795.17	46,285.17
	School Reno Reconst Fund	Capital Reserve	Common		25,000.00	0.00	0.00	0.00	25,000.00	210.35		183.62	0.00	393.97	25,393.97
	Ambulance Fund	Capital Reserve	Common		0.00	3,000.00	0.00	0.00	3,000.00	0.00		8.15	0.00	8.15	3,008.15
	Defibrillator Fund	Capital Reserve	Common		0.00	4,000.00	0.00	0.00	4,000.00	0.00		10.87	0.00	10.87	4,010.87
	Sub Total - Capital Reserves				224,119.58	17,000.00	0.00	15,000.00	226,119.58	35,123.62		1,854.19	2,500.00	34,477.81	260,597.39
	Town Cemeteries				31,972.87	400.00	0.00	0.00	32,372.87	14,858.95		340.95	528.40	14,671.50	47,044.37
2004	Sub Total - Town Cemeteries				31,972.87	400.00	0.00	0.00	32,372.87	14,858.95		340.95	528.40	14,671.50	47,044.37
	Amos Russel (Cem Lot)	Cemetery	Common		108.70	0.00	0.00	0.00	108.70	137.94		1.80	0.00	139.74	248.44
	George E Reed (Cem Lot)	Cemetery	Common		219.13	0.00	0.00	0.00	219.13	2,964.02		23.18	0.00	2,987.20	3,206.33
	Sargeant Road Trust (Cem)	Cemetery	Common		2,191.29	0.00	0.00	0.00	2,191.29	5,051.19		52.74	0.00	5,103.93	7,295.22
	Waldo & Marian Perkins (Cem)	Cemetery	Common		1,095.64	0.00	0.00	0.00	1,095.64	2,414.01		25.57	0.00	2,439.58	3,535.22
	West Cemetery Trust (Cem)	Cemetery	Common		2,191.29	0.00	0.00	0.00	2,191.29	2,833.26		32.79	535.00	2,331.05	4,522.34
	Sub Total - Cemetery Trust				5,806.05	0.00	0.00	0.00	5,806.05	13,400.42		136.08	535.00	13,001.50	18,807.55
	C.B. Howard (Lib)	Library	Common		54.79	0.00	0.00	0.00	54.79	43.49		0.73	0.00	44.22	99.01
	Sub Total - Library				54.79	0.00	0.00	0.00	54.79	43.49		0.73	0.00	44.22	99.01
	ASA Way (School)	School/scholarship	Common		490.30	0.00	0.00	0.00	490.30	388.80		6.40	0.00	395.20	885.50
School Fund	School/scholarship	Common		1,101.40	0.00	0.00	0.00	1,101.40	873.15		14.39	0.00	887.54	1,988.94	
2004	Frances Strickland Scholars	School/scholarship	Common		6,759.62	0.00	0.00	0.00	6,759.62	3,433.37		602.77	500.00	3,536.14	10,295.76
	Fred P. Whittemore (School)	School/scholarship	Common		1,756.69	0.00	0.00	0.00	1,756.69	1,393.06		22.96		1,416.02	3,174.71
	Sub Total School/Scholarship				10,110.01	0.00	0.00	0.00	10,110.01	6,088.38		646.52	500.00	6,234.91	16,344.91
					272,063.30	17,400.00	0.00	15,000.00	274,463.30	69,514.86		2,978.47	4,063.40	68,429.93	342,893.23

VITAL STATISTICS 2004

BIRTHS

<u>Name</u>	<u>Date</u>	<u>Parents</u>	<u>Place of Birth</u>
Lyons, Quentin James	01/01/2004	Lyons, Christopher Lyons, Debra	Keene, NH
Gaberseck, Presley Erin	03/05/2005	Gaberseck, Timothy Gaberseck, Karen	Lebanon, NH
Kuffel, Garrett Jackson	09/01/2004	Kuffel, Aaron Kuffel, Kathryn	Keene, NH
Ray, Emery Emmanuel	11/17/2004	Ray, Daniel Ray, Christi	Keene, NH
Trudelle, Jacob Bryan Philip	12/13/2004	Trudelle, Jacob Trudelle, Linda	Keene, NH

MARRIAGE

<u>Name</u>	<u>Date</u>	<u>Residence</u>
Jenness, Andrew R Swift, Allison C.	05/30/2004	Marlow Marlow
Bennett, Stephen M. Davis, Denise	08/21/2004	Marlow Marlow

DEATHS

<u>Name</u>	<u>Date</u>	<u>Place</u>
Miller, Arthur	01/29/2004	Marlow, NH
Corkery, Delores	02/02/2004	Keene, NH
Foote, Rose	10/08/2004	Marlow, NH
Kellogg, June	11/11/2004	Keene, NH

SCHOOL REPORTS

OFFICERS, AGENTS AND EMPLOYEES OF THE MARLOW SCHOOL DISTRICT

Joseph Scharf, Chair	Term Expires 2005
Arthur E. Andreasen	Term Expires 2006
Denise E. Bennett	Term Expires 2007
Kenneth R. Dassau	Term Expires 2005
Stephanie Tickner	Term Expires 2007

N.H. SCHOOL ADMINISTRATIVE UNIT 29 ADMINISTRATION

Barbara S. Tremblay	Superintendent of Schools
Wayne E. Woolridge	Assistant Superintendent of Schools
William V. Wheeler, Ed.D.	Assistant Superintendent of Schools
John R. Harper	Business Administrator
Timothy L. Ruehr	Business Manager for Towns
Patricia Trow Parent.	Manager of Personnel Services
Bruce Thielen	Director of Special Education
Michael Duhaime.	Director of Technology Services

STAFF

Richard Brewer	Teaching Principal/Grades 5-6
Alice Scharf	Secretary
Jay Bowks.	Spanish
Sandra Cunningham	Kindergarten/Title II
Sheila Cowing	Grades 3-4
Leo Echavarria	Physical Education
Deborah Hrdlicka	Guidance Counselor
Susan Kennedy.	Special Education
Victoria Moore	Music
Darlene Scimemi	Art
Margaret Wyman	Grades 1-2
Shelley Earley	Occupational Therapist
Melanie Greenwood	Physical Therapist
Jane Kronheim	Vision Specialist
Lois Sellers	Speech/Language
Sandy Swinburne	Psychologist
Jeanne Symonds	Academic Evaluator
Sharlene Logan	Inclusion Aide
Kathy Peets	Inclusion Aide
Deborah Washburn	Inclusion Aide
Cindy Wood	Nurse
Jane Leech	Food Service
John Richards.	Custodian/Maintenance

OFFICERS

Joseph N. Feuer	Moderator
Deborah Washburn	Treasurer
Mary Avery	Clerk
Plodzick & Sanderson	Auditor

ENROLLMENTS

Elementary:	Kindergarten - 6, Grade 1 - 8, Grade 2 - 10, Grade 3 - 3, Grade 4 - 12, Grade 5 - 9, Grade 6 - 13; totalling 61 pupils
Middle School:	Grade 7 - 9, Grade 8 - 9; totalling 18 pupils
High School:	Grade 9 - 12, Grade 10 - 8, Grade 11 - 12, Grade 12 - 10; totalling 42 pupils
TOTAL ALL PUPILS: 121	

COMPLIANCE STATEMENT

This school district receives federal financial assistance. In order to continue receiving such federal financial assistance, this school district will not discriminate in their educational programs, activities or employment practices on the basis of race, language, sex, age, or handicapping condition, under the provisions of Title IX of the 1972 Educational Amendments; Section 504 of the Rehabilitation Act of 1973.

Complaints regarding compliance with Title IX regulations should be submitted in writing to the Title IX liaison for School Administrative Unit 29, the Personnel Manager, 34 West Street, Keene, New Hampshire.

Complaints regarding compliance with Rehabilitation Act of 1973 - Section 504 should be submitted in writing to the Director of Special Education, 34 West Street, Keene, New Hampshire.

Barbara S. Tremblay
Superintendent of Schools

STATE OF NEW HAMPSHIRE SCHOOL WARRANT

To the inhabitants of the school district in the Town of Marlow qualified to vote in District affairs:

You are hereby notified to meet at the John D. Perkins, Sr. School in said District on the 10th day of March, 2005, at 7:00 p.m. to act upon the following articles:

ARTICLE 1: To hear the reports of agents, auditors, committees or officers chosen, and to pass any vote relating thereto.

ARTICLE 2: To see what sum of money the District will vote to raise and appropriate for the support of schools, for the salaries for school district officials and agents, and for the statutory obligations of the District, or to take any other action in relation thereto.

ARTICLE 3: To see if the District will vote to approve the cost items included in the collective bargaining agreement reached between the Marlow School Board and the Marlow Education Association which calls for the following estimated increases in salaries and benefits: \$18,424 in 2005-2006; \$12,116 in 2006-2007; and \$12,931 in 2007-2008.

And, further, to raise and appropriate the sum of \$18,424 for the 2005-2006 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. *(The Marlow School Board supports favorable action on this warrant article.)*

ARTICLE 4: To see if the District, if Article 3 is defeated, will authorize the Westmoreland School Board to call one special district meeting, at its option, to address Article 3 on cost items only.

ARTICLE 5: To see if the District will vote to raise and appropriate up to \$35,000 to be used for reconstruction/renovation of the John D. Perkins School's boiler system and authorize the withdrawal of up to \$35,000 from the Capital Reserve Fund established by voters at the March 2002 District Meeting for the purpose of major renovation/reconstruction of the school buildings and grounds and related costs, or to take any other action in relation thereto. *(The Marlow School Board supports favorable action on this warrant article.)*

ARTICLE 6: To see if the District will vote to raise and appropriate up to \$9,000 to be used for replacement of the windows at the John D. Perkins School and related costs, and further to authorize the withdrawal of up to \$9,000 from the Capital Reserve Fund established by voters at the March, 2002 District Meeting for the purpose of major renovation/reconstruction of the school buildings and grounds and related costs, or to take any other action in relation thereto. *(The Marlow School Board supports favorable action on this warrant article.)*

ARTICLE 7: To see if the District will vote to raise and appropriate up to \$6,000 to be used for renovation of John D. Perkins School's kitchen and, further, to authorize the withdrawal of up to \$6,000 from the Capital Reserve Fund established by voters at the March, 2002 District Meeting for the purpose of major renovation/reconstruction of the school buildings and grounds and related costs, or to take any other action in relation thereto. *(The Marlow School Board supports favorable action on this warrant article.)*

ARTICLE 8: To see if the District will vote to appropriate and authorize the School Board to transfer up to \$25,000 of its unencumbered funds, if any, remaining on hand at the end of the fiscal year, June 30, 2005; the sum of \$25,000 to be deposited in the Capital Reserve Fund established by voters at the March, 2002 District Meeting for the purpose of major renovation/reconstruction of the school buildings and grounds and related costs, or to take any other action in relation thereto. *(The Marlow School Board supports favorable action on this warrant article.)*

ARTICLE 9: To see if the District will vote to appropriate and authorize the School Board to transfer up to \$25,000 of its unencumbered funds, if any, remaining on hand at the end of the fiscal year, June 30, 2005; the sum of \$25,000 to be deposited in the Tuition Trust Fund established by the voters at the 1993 District Meeting for the purpose of paying future year regular/special education tuition, or to take any other action in relation thereto. If there is an insufficient undesignated fund balance as of June 30, 2005 to fund this appropriation and the appropriation in Article 8 (Capital Reserve Fund), Article 8 will be funded first, with any additional surplus to be applied to this warrant article. *(The Marlow School Board supports favorable action on this warrant article.)*

ARTICLE 10: To transact any other business that may legally come before this meeting.

MARLOW SCHOOL BOARD

Joseph Scharf, Chair

Arthur E. Andreasen

Denise E. Bennett

Kenneth R. Dassau

Stephanie Tickner

STATE OF NEW HAMPSHIRE

SCHOOL WARRANT

To the inhabitants of the school district in the Town of Marlow qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in the Town of Marlow on the 8th day of March, 2005, between the hours of 2:00 p.m. and 7:00 p.m. to act upon the following article:

ARTICLE 1: To choose all necessary school district officers:

Two members of the school board for the ensuing three years

A moderator for the ensuing year

A clerk for the ensuing year

A treasurer for the ensuing year from July 1, 2005

MARLOW SCHOOL BOARD

Joseph Scharf, Chair

Arthur E. Andreasen

Denise E. Bennett

Kenneth R. Dassau

Stephanie Tickner

MARLOW SCHOOL DISTRICT

2005-2006 PROPOSED BUDGET

Expense Accounts

	2003-2004 ACTUAL	2004-2005 BUDGET	2005-2006 PROPOSED	(2004-2005 TO 2005-2006) \$ Change	% Change
REG INSTRUCTION (1100)					
Salaries	\$151,946	\$161,782	\$161,782	\$0	0.00%
Benefits	\$65,116	\$75,095	\$69,886	(\$5,209)	-6.94%
Professional Services	\$5,538	\$8,218	\$8,819	\$601	7.31%
Mileage	\$0	\$0	\$1,200	\$1,200	NA
Materials(Supplies)	\$3,889	\$5,638	\$5,753	\$115	2.04%
Books & Periodicals	\$5,720	\$5,110	\$4,895	(\$215)	-4.21%
New Equipment	\$2,178	\$2,470	\$4,440	\$1,970	79.76%
Replacement Furniture	\$150	\$500	\$500	\$0	0.00%
KMS & KHS Tuitions	\$380,653	\$327,916	\$386,752	\$58,836	17.94%
Totals	\$615,190	\$586,729	\$644,027	\$57,298	9.77%
SPECIAL EDUCATION (1200)					
Salaries	\$66,296	\$73,984	\$75,164	\$1,180	1.59%
Benefits	\$20,136	\$22,236	\$23,631	\$1,395	6.27%
Professional Services	\$0	\$1,000	\$1,000	\$0	0.00%
Materials(Supplies)	\$582	\$1,100	\$800	(\$300)	-27.27%
Books & Periodicals	\$390	\$400	\$400	\$0	0.00%
Equip/Furniture	\$138	\$200	\$200	\$0	0.00%
Tuition Preschool	\$2,809	\$8,800	\$8,028	(\$772)	-8.77%
KMS & KHS Tutorial Service	\$0	\$14,823	\$17,057	\$2,234	15.07%
KMS & KHS Tuitions	\$97,631	\$162,222	\$157,118	(\$5,104)	-3.15%
Tuitions Out-of-Dist.	\$199,502	\$158,454	\$197,678	\$39,224	24.75%
Totals	\$387,484	\$443,219	\$481,076	\$37,857	8.54%
ATTENDANCE SERVICES (2110)					
Salaries	\$0	\$50	\$50	\$0	0.00%
Totals	\$0	\$50	\$50	\$0	0.00%
GUIDANCE SERVICES (2120)					
Salaries - Shared Position	\$11,940	\$12,545	\$13,172	\$627	5.00%
Guidance Materials/Testing	\$218	\$200	\$200	\$0	0.00%
Eval & Placement	\$3,078	\$6,000	\$6,000	\$0	0.00%
Totals	\$15,236	\$18,745	\$19,372	\$627	3.34%
HEALTH SERVICES (2130)					
Salaries	\$2,826	\$4,353	\$4,353	\$0	0.00%
Benefits	\$226	\$367	\$365	(\$2)	-0.54%
Health Supplies	\$282	\$300	\$300	\$0	0.00%
Totals	\$3,334	\$5,020	\$5,018	(\$2)	-0.04%

Expense Accounts (continued)

	2003-2004 ACTUAL	2004-2005 BUDGET	2005-2006 PROPOSED	(2004-2005 TO 2005-2006) \$ Change	% Change
PSYCHOLOGICAL SERVICES (2140)					
Counseling Services	\$5,830	\$5,000	\$5,000	\$0	0.00%
Totals	\$5,830	\$5,000	\$5,000	\$0	0.00%
SPEECH SERVICES (2150)					
Speech Services	\$17,876	\$24,255	\$25,000	\$745	3.07%
Supplies	\$19	\$200	\$200	\$0	0.00%
Totals	\$17,895	\$24,455	\$25,200	\$745	3.05%
STUDENT SERVICES (2160)					
Physical Therapy	\$1,150	\$2,300	\$2,300		
Occupational Therapy	\$5,038	\$4,775	\$4,525		
Totals	\$6,188	\$7,075	\$6,825	(\$250)	-3.53%
CURRICULUM & STAFF DEVELOPMENT (2210)					
Salaries & Benefits	\$0	\$0	\$0	\$0	0.00%
Course Reimbursement	\$0	\$800	\$800	\$0	0.00%
Management Development	\$0	\$1,100	\$1,100	\$0	0.00%
Staff Dev.(Workshops)	\$503	\$1,800	\$1,800	\$0	0.00%
Mileage	\$0	\$0	\$300	\$300	NA
New Curriculum Materials	\$0	\$0	\$0	\$0	0.00%
Totals	\$503	\$3,700	\$4,000	\$300	8.11%
MEDIA SERVICES (2220)					
Repairs to Equipment	\$0	\$600	\$600	\$0	0.00%
Library Books	\$4,376	\$5,027	\$4,928	(\$99)	-1.97%
Library Supplies	\$0	\$100	\$0	(\$100)	-100.00%
Media Membership	\$348	\$354	\$324	(\$30)	-8.47%
Totals	\$4,724	\$6,081	\$5,852	(\$229)	-3.77%
SCHOOL BOARD/SAU (2310/2320)					
Salaries	\$3,303	\$4,775	\$4,775	\$0	0.00%
Benefits	\$256	\$345	\$345	\$0	0.00%
Legal & Audit	\$2,223	\$3,200	\$3,200	\$0	0.00%
Negotiations	\$0	\$5,000	\$0	(\$5,000)	-100.00%
Board/Treasurer Expense	\$1,117	\$1,000	\$1,000	\$0	0.00%
School Board Assoc.	\$1,732	\$1,850	\$1,850	\$0	0.00%
SAU #29	\$42,346	\$41,048	\$40,628	(\$420)	-1.02%
Totals	\$50,977	\$57,218	\$51,798	(\$5,420)	-9.47%
SCHOOL ADMINISTRATION (2400)					
Salaries	\$33,198	\$32,981	\$33,915	\$934	2.83%
Benefits	\$12,656	\$9,887	\$11,554	\$1,667	16.86%
Telephone	\$3,015	\$3,000	\$3,000	\$0	0.00%
Postage	\$197	\$400	\$400	\$0	0.00%
Staff Mileage	\$661	\$1,500	\$1,500	\$0	0.00%
Office Supplies	\$499	\$1,000	\$1,250	\$250	25.00%
Admin Software	\$51	\$110	\$460	\$350	318.18%
Totals	\$50,277	\$48,878	\$52,079	\$3,201	6.55%

Expense Accounts (concluded)

	2003-2004 ACTUAL	2004-2005 BUDGET	2005-2006 PROPOSED	(2004-2005 TO 2005-2006) \$ Change	% Change
BUILDING SERVICES (2600)					
Salaries	\$14,456	\$14,736	\$15,177	\$441	2.99%
Benefits	\$7,342	\$7,883	\$8,360	\$477	6.05%
Maintenance Services	\$6,217	\$6,703	\$7,000	\$297	4.43%
Repairs to Building	\$17,479	\$6,000	\$7,000	\$1,000	16.67%
SMP Insurance	\$3,925	\$4,000	\$4,000	\$0	0.00%
Custodial Supplies	\$1,761	\$2,500	\$2,500	\$0	0.00%
Electricity	\$4,552	\$5,500	\$5,500	\$0	0.00%
Heat	\$5,078	\$6,000	\$9,000	\$3,000	50.00%
Equipment	\$138	\$0	\$0	\$0	
Totals	\$60,948	\$53,322	\$58,537	\$5,215	9.78%
PUPIL TRANSPORTATION (2700)					
Services	\$128,340	\$119,793	\$135,916	\$16,123	13.46%
Totals	\$128,340	\$119,793	\$135,916	\$16,123	13.46%
STAFF SERVICES (2800)					
Physicals/Criminal Checks	\$34	\$660	\$660	\$0	0.00%
Scholarships	\$500	\$0	\$0	\$0	0.00%
Totals	\$534	\$660	\$660	\$0	0.00%
OPERATING BUDGET					
SUB-TOTALS	\$1,347,460	\$1,379,945	\$1,495,410	\$115,465	8.37%
TRANSFER FUNDS					
Federal Programs	\$0	\$35,000	\$35,000	\$0	0.00%
School Lunch	\$4,051	\$4,135	\$4,135	\$0	0.00%
Expendable Trust (tuition)	\$0	\$25,000	\$0	(\$25,000)	0.00%
Capital Reserve (bldg)	\$0	\$25,000	\$0	(\$25,000)	0.00%
Totals	\$4,051	\$89,135	\$39,135	(\$50,000)	-56.09%
GRAND TOTALS	\$1,351,511	\$1,469,080	\$1,534,545	\$65,465	4.46%

MARLOW SCHOOL DISTRICT

2005-2006 PROPOSED BUDGET

Revenue Accounts

Revenue Accounts	Actual 2003-2004	Budget 2004-2005	Proposed 2005-2006	(2004-2005 TO 2005-2006) \$ Change	% Change
LOCAL					
Local Property Tax	\$842,202	\$832,181	\$844,173	\$11,992	1.44%
Unreserved Fund Balance	\$0	\$55,937	\$0		
Interest Income	\$1,587	\$2,500	\$2,500		
Food Services Sales	\$0	\$0	\$0		
Transfer from Exp. Trust	\$0	\$0	\$0		
Tuition	\$28,215	\$15,000	\$15,000		
Other	\$1,477	\$1,000	\$1,000		
Sub-Total Local	\$873,481	\$906,618	\$862,673	(\$43,945)	-4.85%
STATE					
Catastrophic Aid	\$47,244	\$17,661	\$45,000		
Net Change in Cat Aid Borrowing	(\$84,428)	\$0	\$0		
Medicaid Reimbursement	\$20,142	\$3,000	\$3,000		
Shared Revenue	\$0	\$0	\$0		
Kindergarten Aid	\$0	\$0	\$0		
Adequacy Grant	\$369,536	\$372,600	\$466,010	\$93,410	25.07%
State Property Tax	\$181,473	\$134,201	\$122,862	(\$11,339)	-8.45%
Other State	\$0	\$0	\$0		
Sub-Total State	\$533,967	\$527,462	\$636,872	\$109,410	20.74%
FEDERAL/SPECIAL					
Federal	\$0	\$25,000	\$25,000		
Special Ed	\$0	\$10,000	\$10,000		
Child Nutrition	\$0	\$0	\$0		
Sub-Total Federal	\$0	\$35,000	\$35,000	\$0	0.00%
GRAND TOTAL	\$1,407,448	\$1,469,080	\$1,534,545	\$65,465	4.46%

Total Budget Increase 4.46%

School Property Tax Percent Increase 0.07%

Projected Increase in Tax Rate \$0.0100

Tax Increase on \$100,000 Home \$1

Total School Tax \$966,382 \$967,035 \$653



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Marlow School District
Marlow, New Hampshire

We have audited the accompanying financial statements of the Marlow School District, as of and for the year ended June 30, 2004 as shown on pages 2 through 4. These financial statements are the responsibility of the Marlow School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Management has chosen not to implement Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Therefore these financial statements are presented following the principles that were in effect prior to GASB Statement No. 34. Management has not presented government-wide financial statements to display the financial position and changes in financial position of its governmental activities and business-type activities if applicable. The financial statements presented do not contain separate statements for governmental, proprietary, if applicable and fiduciary fund types, nor are major and non-major funds separately identified and classified. The financial statements presented report expendable trust funds which should be reported as special revenue funds under the new reporting model. Also, the financial statements do not contain any information on capital assets because the government has not maintained historical cost records of such assets. Management has not presented a management's discussion and analysis as required. The amounts that would be reported in the missing statements and required supplementary information, and the effects of reclassifying and properly reporting the information presented are not reasonably determined.

In our opinion, because of the effects of the matters discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Marlow School District as of June 30, 2004, or the changes in its financial position or its cash flows, where applicable, for the year then ended.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Marlow School District basic financial statements. The combining and individual fund statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. For reasons stated in the third paragraph of this report, we expressed an opinion that the financial statements of the Marlow School District do not fairly present financial position, results of operations, and cash flows, if applicable, in conformity with accounting principles generally accepted in the United States of America. Therefore, we do not express an opinion on the accompanying combining and individual fund statements and schedules.

Plodzik & Sanderson
Professional Association

October 29, 2004

MARLOW SCHOOL DISTRICT MEETING MINUTES

MARCH 11, 2004

The annual school district meeting was called to order at 7:05 p.m. on March 11, 2004, in the John D. Perkins, Sr. School by Moderator Joseph N. Feuer. The flag salute was led by Richard Rock and an invocation read by Joe Feuer.

Representatives from SAU 29 were introduced: Dr. Phillip McCormack, Superintendent of Schools; Wayne Woolridge, Assistant Superintendent of Schools; Timothy Ruehr, Business Manager. Also present: Richard Brewer, Teaching Principal; School Board Members Joseph Scharf, Arthur Andreasen, Kenneth Dassau, Stephanie Tickner, and Denise Davis; Jeanne Kennedy and Carol Despres, Supervisors of the Checklist.

The March 9, 2004, election results were announced as follows: Denise Davis and Stephanie Tickner, School Board Members for a three year term; Kenneth Dassau School Board Member, one year term; Joseph N. Feuer, Moderator, one year term; Mary Avery, Clerk, one year term; Deborah Washburn, Treasurer, one year term.

Approximately forty people were present to act upon the warrant read by the Moderator.

ARTICLE 1: Motion made and seconded that the District accept the reports of agents, auditors, committees or officers chosen as printed in the annual report.

Article 1 passed by voice vote.

ARTICLE 2: Motion made and seconded that the District raise and appropriate the sum of \$1,419,080.00 for the support of schools, for the salaries for school district officials and agents, and for the statutory obligations of the District.

An overview of the budget was presented. Discussion followed regarding special education costs and the number of regular and special education students enrolled, use of school as an emergency shelter, estimated costs to reinstate a hot lunch program in the future, student transportation and field trip costs. The funding portion of the budget was presented covering receiver town, fewer tuitions than budgeted, adequacy grant, and catastrophic aid.

Motion restated. Article 2 passed by voice vote.

ARTICLE 3: Motion made and seconded that the District appropriate and authorize the school board to transfer up to \$25,000 of its unencumbered funds, if any, remaining on hand at the end of the fiscal year, June 30, 2004, the sum of \$25,000 to be deposited in the Capital Reserve Fund established by voters at the March, 2002 district meeting for the purpose of major renovation/reconstruction of the school buildings and grounds and related costs.

Motion made to pass over article. Motion withdrawn. Discussion. Article 3 passed by voice vote.

ARTICLE 4: Motion made and seconded that the District appropriate and authorize the school board to transfer up to \$25,000 of its unencumbered funds, if any, remaining on hand at the end of the fiscal year, June 30, 2004, the sum of \$25,000 to be deposited in the Tuition Trust Fund established by the voters at the 1993 district meeting for the purpose of paying future year regular/special education tuition. If there is an insufficient undesignated fund balance as of June 30, 2004 to fund this appropriation and the appropriation in Article 3 (Capital Reserve Fund), Article 3 will be funded first, with any additional surplus to be applied to this warrant article.

Discussion. Motion restated. Article 4 passed by voice vote.

ARTICLE 5: To transact any other business that may legally come before this meeting. Richard Rock thanked Richard Brewer and SAU 29 for approving use of the John D. Perkins School for town elections.

Motion made, seconded and passed to adjourn the meeting at 8:30 p.m.

Following the adjournment Denise Davis, Stephanie Tickner, Kenneth Dassau, Deborah Washburn, Joseph N. Feuer, and Mary Avery received the oath of office.

Respectfully submitted,

Mary Avery
Marlow School District Clerk

A True Copy Attest

Marlow School District Election Results March 9, 2004

School Board (2) - 3 Year Term

Denise Davis	112	Joseph N. Feuer	1
Stephanie Tickner	98	Linda Kendall	1
Blank	55	Patricia Little	1
Write-In:		Richard Rock	1
Wendy Durant	1	Jane Sanders	1
Dawn Elliott	1		

School Board - 1 Year Term

Kenneth Dassau	122
Blank	12
Write-In:	
Lucille Gorges	1
Richard Rock	1

Moderator - 1 Year Term

Joseph N. Feuer	110	Richard Rock	1
Blank	21	Jim Strickland	1
Write-In:			
Edward Allen	1		
John Casey	1		

Clerk - 1 Year Term

Mary Avery	131
Blank	5

Treasurer - 1 Year Term

Deborah Washburn	124
Blank	10
Write-In:	
Donna Chase	1
Lester Megrath	1

ADMINISTRATIVE REPORT

This year marks the third anniversary of the No Child Left Behind (NCLB) legislation, a significant piece of federal legislation that has, and will continue to have a tremendous impact on John D. Perkins School and how the school will be held accountable for student performance.

Student performance is the focus of NCLB. Although there are many ways in which this can be measured, NCLB relied on the statewide testing program (NHEIAP) in 2004 to provide the data by which schools are measured. This year, as in recent years, Marlow's students have performed very well on these tests. Marlow's sixth graders' mean-scaled scores were well above those for the state. In addition to scoring well according to state standards, scores earned by both the third and sixth graders place them well above federal expectations. For example, all Marlow sixth grade students scored at or above grade level on the NHEIAP exams in English language arts.

The assessments, required by Federal No Child Left Behind legislation, determine whether or not schools meet standards established by the state and federal governments known as Adequate Yearly progress (AYP). This past year, the Marlow staff has focused tremendous effort on interpreting the results of the assessments and identifying areas in the curriculum in need of strengthening.

A curriculum conference area was established on SAU 29's e-mail system in order to provide a centralized location for Marlow staff to access state and SAU 29 curriculum information. All Marlow curriculum committee work, state curriculum frameworks, curriculum guides, and information related to No Child Left Behind are now posted and accessible to all Marlow staff members. Information is reviewed and edited on a regular basis.

In 2004, the New Hampshire Department of Education joined with its counterparts in Vermont and Rhode Island to create the New England Common Assessment Program (NECAP). NECAP establishes criteria for the assessment of all Marlow students in grades three through six in mathematics, reading, and writing as required by the Federal government through No Child Left Behind legislation. During the summer of 2004, special curriculum committees composed of classroom teachers from SAU 29 reviewed these new standards for assessment and school progress and rewrote curriculum documents so as to address these new Grade Level Expectations. The results of that committee work have been distributed to staff members and posted on the Curriculum Conference of the SAU 29 e-mail system. All Marlow students in grades three through six will be annually tested on the Grade Level Expectations beginning in October of 2005.

Marlow's students at Keene High School and Keene Middle School also continue to perform well. This past year Marlow had 19 students enrolled at the middle school and 46 students enrolled at the high school. These students are taking advantage of a wide range of academic, as well as co-curricular activities. At KHS in English, 52 percent of the students earned a grade of "B" or better. In mathematics, 34 percent earned grades of "B" or better. In science, 72 percent of the students earned grades of "B" or better. Students enrolled in honors or Advanced Placement classes performed very well. One hundred percent of the students enrolled in honors or Advanced Placement classes in English, mathematics, science, and social studies, respectively, earned grades of "B" or better.

The Marlow staff has continued its efforts to ensure that the children are offered a well-coordinated and challenging curriculum. The work that went into the implementation of curriculum mapping is an example of this collaborative effort. Many have worked hard to broaden their subject area background and/or their skills to meet the needs of each child and to enhance their effectiveness. This has come as a result of their involvement in quality professional development training in areas such as skillful teaching techniques, technology integration, and the needs of disabled students.

The constructive working relationship between the school board and staff continues to promote continuous school improvement. This is facilitated by good communication between the staff and board and by board members' recognition of, and interaction with, the staff. One example of this is the annual school board/staff goal-setting retreat. This activity not only produces a focus around which planning and allocation of resources occurs, but also a dynamic of cooperation and trust.

The Marlow community should be very proud of its school. The improvement that has occurred should not be taken for granted. Continuation of this improvement is highly contingent upon open lines of communication between the home and school and a good understanding of what goes on in the schools. Please make the time to visit the school, to attend a school-related activity, or attend a school board meeting. Please be sure to attend the annual district meeting on Thursday, March 10, at 7:00 p.m.

Barbara S. Tremblay
Superintendent of Schools

PRINCIPAL'S REPORT

Our current population is as follows: kindergarten - 6, grade one - 8, grade two - 10, grade three - 3, grade four - 12, grade five - 9, grade six - 13 – for a total population of 61.

We have had some changes in the staff at the school since last March. Our new art teacher is Mrs. Darlene Scemimi. Mrs. Jane Leech is now providing lunch for the school. Mrs. Alice Scharf is our new school secretary. Mrs. Deb Washburn is our inclusionary aide in grades 5 and 6.

We continue to use federal funds to support student learning. Title II funds are still available and continue to be used to provide a class size reduction teacher in the afternoon. Mrs. Cunningham continues in that position. That position is also supported using federal REAP funds. REAP funds were also used to buy student GPA units and PDA handheld devices to support instruction. This year a school mapping project was completed using that equipment. The preschool resource center that was proposed last year has been completed and is located in the hallway near the multi-purpose room. Materials can be checked out through Mrs. Scharf.

The P.T.A. continues to be very active, even with a small membership. The Read-a-Thon proceeds went to local organizations, including the library, the Francis Strickland Scholarship Fund, and the Odd Fellows. The P.T.A. also arranged a number of activities. Game night continues to be a student favorite. Thanksgiving dinner was served to all our students and some of their families; approximately 90 people. Many students also attended the Christmas Craft Day Workshop.

New assessment procedures have been adopted by the New Hampshire Department of Education. Starting next year in the fall, AYP (adequate yearly progress) will be determined by a new assessment tool; the NECAP (New England Common Assessment Program). This assessment tool is based on a set of standards called the Grade Level Expectations (GLE). The teaching staff have attended workshops in October and January to become familiar with these GLEs. Work on this will continue throughout the school year.

We continued to make improvements to the property. The conservation mix that was planted on the hill on the playground last year has finally taken. The students now use that area regularly in their play during recess. The hill has become so popular that the students have created two lines of rocks on the hill as an upper and lower border for “no man’s land” during Capture the Flag games. Additionally, the aforementioned GPS units were used to determine the actual boundaries of the school. Once those were determined, two snowshoeing trails were established; one on the north boundary and the other alongside the pond.

Respectfully Submitted,

Richard Brewer

CHAIR'S REPORT

This year, in addition to our usual warrant articles, the Marlow School Board is presenting four others for your consideration. They are, in no particular order, as follows:

1. An article to replace kitchen appliances.
2. An article to replace the school's windows.
3. An article to replace the boiler.
4. An article to accept a new teachers' contract.

The first three articles are to be funded from our Capital Reserve Fund and their passage will have no impact on Marlow's tax rate.

The teachers' contract is a three-year agreement and contains retirement incentives and health concessions.

The Board asks for your support on all four articles.

Bonnie Collard was this year's recipient of the Marlow School Board Scholarship. Bonnie is attending Southern New Hampshire University and is majoring in culinary arts and business management.

We are experiencing a number of changes within SAU 29. As most of you know, Dr. McCormack left as superintendent and was replaced by Mrs. Barbara Tremblay. Recently, Mrs. Tremblay has announced that she, too, will be leaving. Business Administrator John Harper is leaving, as is Manager of Personnel Services Patricia Trow Parent. Joan Wydo, secretary to the assistant superintendent, has also retired. I would like to thank each of them for all they have done for the Marlow School District over the years and wish them the very best in the future.

As always, I would like to thank the entire staff at John D. Perkins School for their hard work and dedication. I also wish to thank the remaining administrative staff and support staff of SAU 29.

I closing, I would like to thank my fellow board members, Art Andreasen, Ken Dassau, Stephanie Tickner, and Denise Bennett for their efforts on behalf of the children of Marlow.

Sincerely,

Joseph Scharf

NOTES

MARLOW TOWN OFFICES

167 NH RT 123

PO Box 184, Marlow, NH 03456

(603)446-2245 Fax 446-3806

Email: townofmarlow@netryders.com

Unofficial Web Site: www.marlow-nh.org

Board of Selectmen Mon 7:00 – 9:00 pm Planning Board 2nd Tues Monthly 7:00 pm

Town Clerk Wed 4:30 – 7:00 pm

Thurs 10:00 am – 12:30 pm

Zoning Board of

Adjustment As needed

Tax Collector Tues 5:00 – 7:00 pm

Overseer of Welfare As needed

TRANSFER STATION/RECYCLING CENTER 446-7973

Wednesday 4:30 – 7:30 pm

Saturday 8:00 am – 4:00 pm

Library 446-3466

Mon 10:00 – 12:00 pm, 1:00 – 5:00 pm, 6:00 – 8:00 pm

Wed 6:00 – 8:00pm, Thurs 1:00 – 3:00 pm, Sat 10:00 – 12:00 pm

POST OFFICE 446-3489

Lobby: Mon – Fri 7:10 am – 5:00 pm, Sat 7:10 – 11:45 am

Window Service : Mon – Fri 7:45 – 1:15, 2:30 – 4:15 pm

Sat 7:30 – 11:30 am

EMERGENCY SERVICES – MUTUAL AID

FIRE-AMBULANCE-POLICE 352-1100 OR 911

STATE POLICE (Troop C, Keene) 358-3333or 911

NH House of Representative, Cheshire Co., District 2

DANIEL A. EATON (D) Stoddard 446-3535, daniel.eaton@leg.state.nh.us

JOHN PRATT (D) Walpole 756-9528, jpratt8369@aol.com

SHELDON SAWYER @Walpole 756-4049

NH State Senate, District 8

BOB ODELL ® Lempster 863-9260 bobodell@leg.state.nh.us